



# WINDERMERE TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

You are summoned to attend a meeting of Windermere Town Council at the Council Chamber, Broad Street, Windermere on Wednesday 5<sup>th</sup> December 2018 at 6.30pm.

*J Hartley*

Mrs Julie Hartley  
Clerk to Windermere Town Council  
30 November 2018

## AGENDA

1. **Apologies and absence:** To receive apologies and note absence.
2. **Minutes:** To authorise the Mayor to sign the minutes of the Council meeting held on 7<sup>th</sup> Nov 2018.
3. **Planning Minutes:** To accept the minutes and recommendations of the planning sub-committee held on 21<sup>st</sup> November 2018.
4. **Declarations of Interest:** To receive declarations by members of interests in respect of items on this agenda.
5. **Requests for Dispensations:** To consider any requests for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
6. **Item to be taken in private session:** Councillors will decide whether to take the proposal relating to the parking space lease for Ye Olde Bathe House in private at the end of the meeting, due to the personal nature of the issue.
7. **Public Input:** Members of the public have the opportunity to make statements and ask questions of the Council (3 minutes maximum each speaker).
8. **Mayor and Member Announcements:** To receive announcements by the Mayor and other council members.
9. **District and County Councillors' Reports:** To receive updates from County Council and District Council Members.
10. **Clerk's Report:** To receive a report from the Clerk, which details progress with workload and projects as well as recent correspondence.
11. **Finance:**
  - a) Councillors will be asked to approve the following invoice payments:

		Net of VAT	Total
a)	Salaries & Expenses December 2018	2,230.98	2,230.98
b)	HMRC: Tax & NI for December 2018	722.52	722.52
c)	Town Steward Payment for November work + Winter planting	1,162.93	1,162.93
d)	Horton Landscapes Ltd: Final watering October 2018	566.80	680.16
e)	J Duffy Ltd - confidential waste disposal	12.75	15.30
f)	Lake District National Park (passing on of grant for E Woods footpath paid by SLDC local projects fund)	2,500.00	2,500.00
g)	Donation to Royal British Legion for Poppy wreath	25.00	25.00
h)	Society of Local Council Clerks - Membership 2019	260.00	260.00
i)	PKF Littlejohn LLP: External Audit Fee 2017/18 Accounts	400.00	480.00
j)	Viking: Lockable drawers, stamps and envelopes	137.86	153.83
DD	Aviva: Insurance Direct Debit	230.83	230.83
DD	BWCCT: Contract fee for management of public toilets	2,083.33	2,500.00
DD	PlusNet: Council Broadband	33.47	40.16

### b) Budget (2019/20) & Precept 2019/20

Councillors will be asked to approve the budget proposals for the financial year 2019/20 with reference to the Budget Report, as follows:

- An expenditure budget of £125,150 and income budget of £134,150.
- A precept of £125,000.

**c) Donation to Air Cadets**

Cllr Legge proposes that the Council donate £50 to the Air Cadets for the work of the band on Remembrance Sunday, playing in numerous locations and finishing on Orrest Head late Sunday evening.

**d) Funding for new bench:**

Councillors will be asked to agree funding for a replacement bench which has been badly damaged beyond repair in the Windermere Conservation area. SLDC will order, deliver and fix the bench for no charge. The Clerk will ask for permission to spend up to £750.

**12. Elleray Woods & Orrest Head Advisory Group:**

Councillors will be asked to note the minutes of this meeting and agree the recommendations as follows:

- a) Land Boundary Elleray Bank: amendment to reflect the arrangements that exist in practice. See minutes.

**13. Planning sub-committee - nominations:**

Following the resignation of a councillor from the sub-committee, Council will decide on replacement (s).

**14. Forthcoming Meetings:**

All meetings commence at 7pm in Langstone House, unless otherwise stated.

Proposed agenda items should be sent to reach the Clerk no later than 7 days prior to the meeting.

Wednesday 19<sup>th</sup> December 2018: Planning sub-committee

Wednesday 9<sup>th</sup> January 2018: Full Council

Wednesday 23<sup>rd</sup> January 2018: Planning sub-committee

Thursday 24<sup>th</sup> January 2018 at 6.15pm: Policy & Finance Advisory Group.

**The Mayor will close the business in public and go into private session for the following item:**

**15. Ye Olde Bathe House Parking Space Lease:**

Members will be asked to decide on a new 5 year lease for the parking space, in principle, due to a potential change of ownership.