



# WINDERMERE TOWN COUNCIL

*Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge*

## Minutes of the Meeting

9<sup>th</sup> May 2018 at 7.00pm, The Council Chamber, Broad Street, Windermere

Minute No	
	<p><b>Present:</b> Cllrs Mayor L Hallatsch (in the Chair), Deputy Mayor John Saunders, Mrs JS Borer, Mrs C Hallatsch, Ms Magda Khan, Mrs Lisa Greasley, Ms S Lilley, Ms Sandra Britton, Mr Peter Hamilton. Also: Mrs Julie Hartley (Town Clerk), SLDC Cllr Andrew Jarvis &amp; 2 members of the public The meeting opened at 7.04pm.</p>
1.	<p><b>Apologies and absence:</b> Apologies: WTC Cllrs Adrian Legge, Mr M Stafford, Ms K Atkinson &amp; Ms Grania Nicholson, Cllrs David Williams, Ben Berry &amp; Dyan Jones (SLDC). Cllr Leith Hallatsch read out the letter of resignation from Ian Telford and the Town Council's response. Ian's local knowledge will be much missed and Town Councillors thanked him for his excellent service over the last few years.</p>
2.	<p><b>Election of Town Mayor:</b> Cllr Leith Hallatsch was proposed as Mayor by Cllr Sandra Lilley and seconded by Cllr Lisa Greasley. He was duly elected unanimously and signed the Acceptance of Office. Mayor Hallatsch then chaired the remainder of the meeting.</p>
3.	<p><b>Election of Deputy Mayor:</b> Cllr Lisa Greasley was proposed as Deputy Mayor, by Cllr A Legge (in absentia) and seconded by Cllr Magda Khan. Cllr John Saunders was proposed by Cllr Christine Hallatsch and seconded by Cllr Sandra Britton. Councillors voted by secret ballot and Cllr Saunders was duly elected as Deputy Mayor.</p>
4.	<p><b>Representatives on other organisations and Council committees and groups:</b> The following appointments were agreed:</p> <ol style="list-style-type: none"><li>SLDC, Lake Admin Committee: Cllrs Jenny Borer, Kath Atkinson, Leith Hallatsch, Adrian Legge and Peter Hamilton.</li><li>Policy &amp; Finance Advisory Group: Mayor Hallatsch, Deputy Mayor John Saunders (as Chair), Cllrs Lisa Greasley, Jenny Borer, Sandra Lilley &amp; Christine Hallatsch.</li><li>Orrest Head &amp; Elleray Woods Advisory Group; Cllrs Adrian Legge, Mike Stafford and Lisa Greasley. The group will continue to be chaired by a community representative, Dr Helen Jones and attended by the Town Steward &amp; Town Clerk.</li><li>Cumbria Association of Local Councils (CALC) - South Lakeland Committee: Mayor Leith Hallatsch &amp; Deputy Mayor John Saunders.</li><li>Lakes Line User Group/Community Rail Partnership: Cllr Sandra Lilley.</li><li>Windermere Youth Project: Cllrs Mike Stafford &amp; Magda Khan.</li><li>Ladyholme Community Centre: Cllr Sandra Lilley</li><li>Bowness &amp; Windermere Community Care Trust: Cllr Sandra Britton</li><li>Bowness &amp; Windermere Chamber of Trade: Cllr Magda Khan</li></ol>

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	<p>j) Marchesi Centre: Cllr Lisa Greasley (with Cllr Sandra Britton in reserve)</p> <p>k) St Mary's Surgery Patient Group: Cllr Jenny Borer</p> <p>l) Bowness &amp; Windermere Community Care Trust, toilets sub-committee: Mayor Leith Hallatsch &amp; Cllr Sandra Britton.</p> <p>m) 597 Bus Group: Cllrs Sandra Lilley &amp; Lisa Greasley.</p> <p>n) Bowness &amp; Windermere Forward: Deputy Mayor John Saunders &amp; Cllr Peter Hamilton.</p> <p>The lead Councillor for Windermere in Bloom had been appointed in December 2017 by the Council and this was noted as Cllr Christine Hallatsch, with support from Cllrs Sandra Lilley and Lisa Greasley. Windermere Park for All representative was noted as Cllr Sandra Britton. Also noted was representation on Windermere Endowed Schools (Cllrs Christine Hallatsch, Lisa Greasley &amp; Magda Khan) and Goodly Dale Cottage homes (Cllr Grania Nicholson), where the terms run for several years.</p>
5.	<p><b>Minutes:</b> It was resolved that the minutes of the Council meeting held on 25<sup>th</sup> April 2018 be signed as a true and accurate record.</p>
6.	<p><b>Declarations of Interest:</b> NONE</p>
7.	<p><b>Requests for Dispensations:</b> NONE</p>
8.	<p><b>Forms declaring Councillors personal &amp; financial interests:</b> Councillors were reminded that these need to be updated if personal circumstances have changed in the last civic year and returned to the Clerk, who can provide copies if necessary.</p>
9.	<p><b>Public Input:</b> Alex Kirby addressed the Council on the subject of a forthcoming planning application from Windermere Oakhill Veterinary Surgery. An oak framed new building to the rear of the surgery is proposed. It will be used to provide specialist rehabilitation and physio services, including an underwater treadmill and consulting rooms. These specialisms are expected to create 3 new jobs. The building will have a footprint of 27m<sup>2</sup> and will be clad in timber. It will be erected on the raised grassy area to the rear and will not impact on access and parking. It will be single storey, a bespoke timber frame and will be clad in timber with solar panels. It is expected to make a minimal impact on the conservation area. All efforts will be made to ensure that neighbours are not over-looked, keeping windows to a minimum and neighbours have already been consulted. There will be some tree work needed on site and the opportunity will be taken to ensure that all trees on site are given some maintenance. The arboricultural report, completed by Dr Kirby, has been completed and agreed with the Lake District National Park. Councillors asked a number of questions and look forward to commenting on the planning application when it is received.</p>
10.	<p><b>Mayor &amp; Member Announcements:</b> Cllr Lilley reported on a meeting at the Ladyholme, where the stage is to be improved. Also</p>

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	<p>reminded Cllrs about the Well Being group meeting the next day. Met with the Lakes Line User Group at the railway station that day to try to agree a way forward to put up hanging baskets during the summer months. With too many barriers to overcome, it does not appear that this will go ahead this year.</p> <p><u>Cllr Saunders:</u> With comments about the parking chaos over the bank holiday weekend made by various councillors, Cllr Saunders updated on the progress being made with implementing the recommendations in the Car Parking review and has a meeting organized with SLDC soon.</p> <p><u>Cllr Greasley:</u> thanked the Clerk for her letter that was published in the Westmorland Gazette, putting the record straight about the role of the Town Council. She underlined the concerns of a number of Councillors and many local residents of Bowness about the need to move forward now the tree has gone and make the area look attractive again. It is currently an eyesore. It was agreed that the Clerk should write to CCCC Cllr Jim Bland and ask him to put pressure on CCC for action, to respond to local outcry.</p> <p><u>Cllr Sandra Britton:</u> had attended the Public Toilets sub-committee meeting with Mayor Hallastsch and found it an interesting meeting, but lacking in detail, especially on the presentation of the accounts. The Clerk agreed to take a look.</p> <p><u>Cllr Borer:</u> updated Council on the forthcoming celebrations of 20 years of Town Twinning with Diessen. Invitations to attend the events on the Glebe on Sunday 20<sup>th</sup> May have been issued to all Town Councillors and District Councillors. It is hoped there will be a good turnout.</p>
11.	<p><b>District &amp; County Councillors' reports:</b></p> <p>Cllr Andrew Jarvis updated the Council on the local election results from Thursday 3<sup>rd</sup> May. Also, with regard to the grave concerns about the number of local trains suffering cancellation, he has spoken to MP Tim Farron, who will raise the issues in parliament. There is no early resolution expected.</p>
12.	<p><b>Clerk's Report:</b></p> <p>The Clerk's report, circulated prior to the meeting, was noted. The following points were added:</p> <p>A reminder to all Councillors to provide the Clerk with their voting slips for the LDNPA local parish representative if they have not already done so.</p> <p>A feedback point on the regularity of grass cutting at Langrigge Play area.</p> <p>The receipt of the CALC newsletter (email to Councillors and a hard copy available).</p> <p>Circulation of the letter from SLDC in response to the recent consultation on Windermere Ferry Improvements (emailed to Cllrs, hard copy available).</p> <p>A proposal from the Bench Project to utilize a number of benches currently stored in the Council basement, which was approved.</p> <p>Local Plan consultation commenced on 8<sup>th</sup> May (see website) and further information will be available on 2 local public events. The Clerk had spoken at length to LDNPA as to the best way for Town Council to be closely involved and consulted. It has been agreed that the best way forward is for Town Councillors to attend the public consultation events on 24<sup>th</sup> May at Low Wood (3pm to 7pm) or at Billy's Space in Staveley on 16<sup>th</sup> May (3pm to 7pm). It was also agreed that the Clerk will put Local Plan on the agenda for the meeting on 20<sup>th</sup> June, so that</p>

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	any specific Town Council issues can be fed back to LDNPA.
13.	<p><b>General Power of Competence:</b> The Council declared that it duly met the requirements of the General Power of Competence for the civic year 2018-19, namely: The clerk is qualified CiLCA and has attended the training course on the General Power; More than two thirds of councillors have been elected rather than co-opted or appointed.</p>
14.	<p><b>Payments:</b> The payments as listed on the agenda were approved. The following additions were also approved: Gary Hancox: £918.00 Treble 3: £24 for email hosting (annual fee). Councillors also approved spending of £135.00 on new matting underneath some of the play equipment at Langrigge play area (includes installation) recommended by the recent inspection. Councillors approved the award of the work to provide a permanent water supply to Orrest Drive Allotments to South Cumbria Construction at a price of £4,200 + VAT. They were the only local builder to bid, even though the Clerk had spoken to 3 other interested businesses and sent the specification to them.</p>
15.	<p><b>Orrest Head &amp; Elleray Woods Advisory Group:</b> The minutes of the meeting held on 25<sup>th</sup> April 2017 were noted. The following individual proposals were approved:</p> <ol style="list-style-type: none"> <li>The purchase of 2 salt bins for Elleray Woods access road (cost £400).</li> <li>Cutting back the top third of a tree that is close to the footpath and where there is a risk of branches breaking and falling off (£150 + VAT)</li> <li>Application to the Forestry Commission for a new felling licence which will enable work to take place on a new area of the woods to reduce larch and laurel over 7 year period (appln no cost).</li> </ol>
16.	<p><b>Travel Expenses policy:</b> Councillors approved the policy circulated prior to the meeting and recommended by Policy &amp; Finance Advisory Group. This will now be dated and put on the Town Council's website.</p>
17.	<p><b>Planning Applications:</b> The following recommendations were agreed:</p> <ol style="list-style-type: none"> <li><b>7/2018/5185: St Anne's Elleray School:</b> Fixed Canopy over a floor area of 5m x 10m to rear of wooden block classroom. For external sheltered play area. <u>Recommend Approval. Positive re health and safety, services on offer and improvement to property.</u></li> <li><b>7/2018/5196: Rayriggs, Cornbirthwaite Rd, Windermere:</b> Garden room and patio. <u>Recommend Approval. In keeping and no impact on neighbours.</u></li> <li><b>7/2018/5251: Wanlass, Brow Crescent, Windermere:</b> Alterations to window and doors &amp; installation of dormer. <u>Recommend Approval. Improvement.</u></li> <li><b>7/2018/5120: Millerground House, Rayrigg Rd, Windermere:</b> Wooden non-permanent</li> </ol>

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	<p>stable. <u>No objections.</u></p> <p>e)7/2018/5247:Burnside Hotel, Kendal Rd: Revision to prior application (7/2017/5277) to simplify the structural changes to doors and windows already agreed. Also additional balconies to West to enable suites to have view of lake. <u>No objections</u></p> <p>f)7/2018/5139:High Raise, Keldwyth Drive, Troutbeck Bridge: Extensions to kitchen &amp; dining area at upper ground level and garage at lower ground level. <u>No objections.</u></p>
18.	<p><b>The following tree works application were noted.</b></p> <p>Conservation area applications with no Tree Preservation Orders in place:</p> <p>a)T/2018/0045: Rum Doodle B&amp;B, Sunny Bank Rd, Windermere: Crown reduction of Oak tree.</p> <p>b)T/2018/0049: 1 Brookside Cottages, Lake Rd, Windermere: Remove Beech, Ash, Elms, Re-pollard 3 Ash, Remove Elm Stem. Crown reduce 2 Elms. Concerns were aired about the extent of this application and the Town Clerk agreed to contact the LDNPA Tree Officer. The following applications are covered by existing TPOs:</p> <p>c)T/2018/0047: 1 Brookside Cottages, Lake Rd, Windermere: Remove 3 limbs Oak.</p> <p>d)T/2018/0051: Biskey Howe, Helm Rd: Coppice Laurels &amp; Rhododendron along wall top and between footpath and road along southern edge. Remove 1 Laurel.</p>
19.	<p><b>Dates of Next Meetings:</b></p> <p>Wednesday 23<sup>rd</sup> May 2018: Full Council (lighter agenda)</p> <p>Wednesday 20<sup>th</sup> June 2018: Full Council</p> <p>Wednesday 11<sup>th</sup> July 2018: Full Council</p>
	<p><b>The meeting closed at 8.40pm.</b></p>

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