



APPLICATION FOR A GRANT BY VOLUNTARY ORGANISATIONS/GROUPS

Notes to Application Form

- Please read the attached guidance notes before completing this form.
- After completion please return to the Town Clerk.
- If you wish to discuss your application or require assistance please contact the Town Clerk.

WINDERMERE TOWN COUNCIL GRANT APPLICATION FORM

Name of organisation/group: _____

Name and contact details of the person submitting the application:

Name: _____

Position within the organisation: _____

Address: _____

Phone number: _____

Email Address: _____

Is your organisation a registered charity? Yes/No

Is the grant applied for

a) A Project Yes/No

b) Running Costs Yes/No

Briefly describe the aims of the organisation and give details of how it benefits the local community.

If your application is for a project or the purchase of equipment:

Briefly describe the project or equipment, including the total cost, and explain why it is needed:

If your application is to meet running costs:

Briefly explain why your organisation needs a grant towards its running costs and/or will be unable to continue without it:

Amount of grant requested: _____

Have you applied elsewhere for funding, if so, please give details?

If your application is successful, to whom should the cheque be made payable?

Please enclose with your application a copy of the most recent audited accounts or, alternatively, if not already provided, please supply a breakdown of your current financial position.

Declaration

The information given in the application and supplied with it, is to the best of my knowledge true and accurate.

Any grant awarded will be spent for the purposes requested. I understand that copies of application forms and other supporting documentation will be available to officers and councillors of Windermere Town Council.

Signed for and on behalf of the organisation

Date: _____

Name: _____

Position within the organisation: _____

Please return the completed form to Julie Wright, Town Clerk at the address below.