



# WINDERMERE & BOWNESS TOWN COUNCIL

*Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge*

You are summoned to attend the **Meeting** of Windermere & Bowness Town Council to be held on Wednesday 15<sup>th</sup> January 2025 at Langstone House, Broad Street, Windermere at 7pm

*Sally Parkyn*

**Mrs Sally Parkyn Town Clerk**

10<sup>th</sup> January 2025

1. **Apologies and absence:** To receive apologies and note absence.
  2. **Minutes:** To authorise the Mayor to sign the minutes of the Full Council Meeting held on 11<sup>th</sup> December 2024.
  3. **Planning Minutes:** Town Council will be asked to receive the minutes of the Planning sub-committee held on 18<sup>th</sup> December 2024.
  4. **Declarations of Interest:** To receive declarations by Members of interests in respect of items on this agenda.
  5. **Requests for Dispensations:** To consider any requests received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
  6. **Items to be taken in private session:** To agree to discussing agenda item Longlands after the close of the meeting, due to the confidential content.
- INFORMATION**
7. **Public Input:** Members of the public have the opportunity to make statements and ask questions of the Council (3mins is the maximum allowance).
  8. **Mayor and Member Announcements including Advisory Group reports:** To receive announcements by the Mayor and other council members (3mins is the maximum allowance).
  9. **Westmorland & Furness Councillors' Reports:** To receive updates from Westmorland & Furness Council Members.
  10. **Clerk's Report:** To receive the Clerk's Report, note items of correspondence and progress with work-plan.
- FINANCE/PROCEDURAL**
11. **Invoice Payments:**
    - a) To authorise payment of the invoices detailed on the Orders for Payment listing.
    - b) The Town Council will be asked to review the budget monitoring statement and bank reconciliation.
    - c) To decide a solution to the broken the Broad Street Men's Toilets paddlegate.
    - d) To authorise the clerk to open the agreed Unity Bank account with payment card immediately.
    - e) To confirm the signatories for the new account.
    - f) To confirm the continuation of the CCTV contact with Bedroq for a further year.
  12. **Staffing Matters:**
    - a) To appoint Clls Cook, Cullen, Greasley, Saunders and Hallatsch to form the panel to carry out the selection process and make a recommendation to Full Council on the appointment of Responsible Financial Officer.
    - b) To authorise the members of the Staffing Advisory Group to support the Mayor in carrying out the Clerk's annual appraisal.
  13. **Christmas Lights:**

To postpone the meeting open to the public and businesses regarding the future of Winter Lights in the Town until February.
  14. **Policy updates:**

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Town Clerk,

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- a) To review and adopt the Community Engagement policy.
- b) To review and adopt the Risk Assessment and Management or defer to Policy and Finance meeting.

The Chair will conclude the business in public and move into private session for discussion of the following item:

**15. Longlands:**

Councillors will be updated regarding the lease and asked to consider a way forward.

**16. Dates of Next Meetings:**

To note dates of forthcoming meetings as follows, starting at 7pm unless noted otherwise:

Wednesday 22<sup>nd</sup> January: Planning Subcommittee Meeting (Langstone House)

Thursday 23<sup>rd</sup> January: Policy and Finance Advisory Group Meeting (Langstone House)

Wednesday 12<sup>th</sup> February: Full Council (Langstone House)

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