



# WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

You are summoned to attend the **Meeting** of Windermere & Bowness Town Council to be held on Wednesday 17<sup>th</sup> April 2024 immediately following the Annual Parish Meeting (starting at 6pm) at the Marchesi Centre, Holly Road, Windermere

*Sally Parkyn*

**Mrs Sally Parkyn, Town Clerk**

8<sup>th</sup> April 2024

## AGENDA

1. **Apologies and absence:** To accept apologies and note absence.
2. **Minutes:** To authorise the Mayor to sign the minutes of Council held on 13<sup>th</sup> March 2024.
3. **Planning Minutes:** Town Council will be asked to receive the minutes of the Planning sub-committee meeting held on 27<sup>nd</sup> March 2024.
4. **Elleray Woods and Orrest Head Advisory Group Notes:** Town Council will be asked to receive the notes of the Orrest Head and Elleray Woods Advisory Group meeting held on 27<sup>nd</sup> March 2024.
5. **Declarations of Interest:** To receive declarations by Members of interests in respect of items on this agenda.
6. **Requests for Dispensations:** To consider any requests received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
7. **Items in private session:** Councillors will be asked to take the following items in private session at the end of the meeting, due to the confidential nature:
  - Longlands.
  - Gateway Project
8. **Public Input:** Members of the public have the opportunity to make statements and ask questions of the Council (3mins is the maximum allowance).
9. **Mayor and Member Announcements:** To receive announcements by the Mayor and other Council Members (3 mins is the maximum allowance).
10. **Advisory Group Reports:** To receive reports from Advisory groups leads if required.
11. **Westmorland & Furness Councillors' Reports:** To receive updates from Westmorland & Furness Council Members.
12. **Clerk's Report:** To receive the Clerk's Report.
13. **Special Motion to vary Standing Orders Section 15 b. XV:** Resolve to change wording to read: *refer a planning or licensing application received by the Council to the Planning Subcommittee (PSC), which meets every month. If the deadline set by the Planning or Licensing Authority is prior to the next meeting, the Clerk shall seek an extension from the Planning Authority (Licensing dates are fixed). If an extension of time for a date after the next ordinary meeting of the Planning Subcommittee cannot be agreed by the local planning authority, the Proper Officer shall consult with the Chair of the PSC to prepare a proposed response to be circulated and considered by PSC members by a specified date provided the application is straightforward and non-contentious. If the Proper Officer considers that there is a consensus from PSC members the agreed response shall be provided to the local planning or licensing authority. If the application is deemed to be contentious or complex then the clerk will consult with the chair of PSC to facilitate an extraordinary meeting.*
14. **Finance:**  
To authorise payment of the invoices detailed on the Orders for Payment listing.

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Town Clerk,

Langstone House, Broad Street, Windermere, LA23 2AB, phone 07476967581 or email [clerk@windermere-tc.gov.uk](mailto:clerk@windermere-tc.gov.uk)

## 15. Policy & Finance Advisory Group held on 21<sup>st</sup> March 2024

Councillors will be asked to accept the minutes of the meeting of the Advisory Group and to approve the following recommendations:

### Finances:

- a. To retain the Cumberland Account with the Clerk to become a signatory to Cumberland account, John Sauders and Leith Hallatsch to be removed, Jenny Borer and Lisa Greasley to be retained and additional signatory to be sought.
- b. The Cumberland Account to be increased to £85K.
- c. Clerk to open a Unity Trust Online current and savings account to which there will be four signatories. Most regular payments to be set up as standing orders. The clerk to be authorized to make payments up to £1000 and larger payments or movement from savings account to require two signatories. Cllr Cullen has offered to be an online signatory, three more online signatories are needed.
- d. The clerk to find an additional savings account with necessary security features and good interest rates from a further financial organisation to ensure all reserves covered by Financial Services Compensation scheme.
- e. To appoint one Cumberland signatory and four online signatories.

### Grant Applications:

- a. To grant £500 to the St Martin & St Mary Primary School PTA trim trail equipment.
- b. To refuse the grant to the Mission café as the tables are part of its business costs as a limited company.

### Plaque:

To fund the purchase of a memorial plaque to Leith to be sited on a bench at Baddeley Clock paid for from the Mayoral Allowance with wording to be approved by Christine Hallatsch based on “In memory of Mayor Leith Hallatsch. In grateful thanks for his many years of service to this town.”

### Public Participation in Meetings:

That any member of the public is welcome to speak on any matter relevant to the business of Town Council generally but that the Chair should ensure that the three minute time limit and 15 minutes in total was respected except in exceptional circumstances (Standing Orders 3.(f) & (g)).

### Elleray Woods Sculpture Trail:

That the clerk have delegated power to spend up to £2500 on sculptures for the new compartment as chosen by the Elleray Woods and Orrest Head Advisory group.

### CCTV:

- a) To continue the contract for 2024-5 with Bedroq enabling a police monitored CCTV system in our Towns with a 13<sup>th</sup> month free as part of this year’s contract.
- b) To ensure the contract allows us to move to Wi-Fi to with reduced costs to each month’s contract as soon as possible once suitable business owners are found to host.
- c) To ensure the police provide usage updates at least annually.

### Speed Indicator Devices (SIDs)

- a. That the clerk contact W&FC to find out the guidelines for SIDs installation and if any funding is available.
- b. An initial budget of £3500 be set for this project should it prove feasible.

### Street Marshalls

- a. That W&FC be approached to find out if we can apply for the additional funding from this year’s budget.
- b. If that is not possible fund the £1000 from reserves.

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**Dates of Next Meetings:**

To note dates of forthcoming meetings as follows, starting at 7pm, unless otherwise shown:

Wednesday 24<sup>th</sup> April 2024: Planning sub-committee (Langstone House)

Wednesday 8<sup>th</sup> May 2023: Annual General Meeting (Full Council)

**The Mayor will close the public part of the meeting and move into private session for the following items:**

- 16. Longlands:** Councillors will be asked to agree actions on the lease (recommended by P&F (Minute reference 12)).
- 17. Gateway Project:** Councillors will be asked to
  - a. agree a response in relation to the discussion topics/questions for the public meeting and
  - b. if appropriate a current position statement in relation to the Gateway project.

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