



# WINDERMERE & BOWNESS TOWN COUNCIL

*Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge*

You are summoned to attend a hybrid meeting of Windermere & Bowness Town Council either via Zoom or in the Council Chamber, Langstone House, Broad Street, Windermere at 7pm on Wednesday 9<sup>th</sup> September 2020.

Members of the public and observers are welcome to join the meeting via Zoom. Please contact the Clerk on the email address below for an invitation.

*J Hartley*

Mrs Julie Hartley  
Clerk to Windermere Town Council  
4<sup>th</sup> September 2020

## AGENDA

- 1. Apologies and absence:** To receive apologies and note absence.
- 2. Minutes:** To authorise the Mayor to sign the minutes of the Council meeting held on 11<sup>th</sup> March 2020.
- 3. Planning Minutes:** To accept the minutes and recommendations of the virtual planning sub-committees held on 25<sup>th</sup> March, 29<sup>th</sup> April, 27<sup>th</sup> May, 17<sup>th</sup> June, 29<sup>th</sup> July and 26<sup>th</sup> August 2020 (already copied to Councillors).
- 4. Declarations of Interest:** To receive declarations of interests for items on this agenda.
- 5. Requests for Dispensations:** To consider any requests for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 6. Item to be taken in private session:** Councillors will be asked to take agenda items on public toilets & staffing in private session due to the sensitive & personal nature of the content.
- 7. Public Input:** Members of the public have the opportunity to send written statements to Town Council in advance of the meeting, but public statements will not be made in person due to the difficulties of social distancing.
- 8. Review of Decisions made under Delegated Powers During the Coronavirus Emergency:** Council will be asked to note the list of delegated decisions made during the period March to August 2020, under the Covid 19 scheme of delegation.
- 9. Mayor and Member Updates:** To receive updates from the Mayor and Members. These will be submitted to the Clerk in writing prior to the meeting.
- 10. District and County Councillors' Reports:** To receive updates from County Council and District Council Members on issues affecting the towns. These should be submitted in writing prior to the meeting.
- 11. Non-attendance dispensation (see report):** Councillors will be asked to approve a report which puts in place a general dispensation on non-attendance for Councillors until the Covid 19 crisis is at an end.
- 12. Council Name change and noticeboards:** The Clerk will update on change to the name of the Council to Windermere & Bowness Town Council and ask for approval to seek quotations for new noticeboards.
- 13. Policy & Finance Advisory Group:** Councillors are asked to approve the minutes of the virtual meeting which took place via email and phone on 19<sup>th</sup> March 2020 and the hybrid meeting which took place on Wednesday 19<sup>th</sup> August.



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- 14. Financial Position:** Council are asked to note the financial position which is set out in the Policy & Finance Advisory Group minutes from 19<sup>th</sup> August, in particular the separate income and expenditure account for the Public Conveniences.
- 15. Online Banking:** Council are asked to approve the recommendations by Policy & Finance Advisory Group, contained in the Town Clerk's report of 19<sup>th</sup> August 2020.
- 16. Grant Applications:** Council are asked to endorse the recommendations for grant payments that are contained in the Policy & Finance Advisory Group minutes of 19<sup>th</sup> August 2020.
- 17. Invoices for payment:** Council are asked to approve the following payments:

		Net of VAT	Total
a)	Salaries & Expenses September 2020	2,330.17	2,330.17
b)	HMRC: Tax & NI for September 2020	1,176.16	1,176.16
c)	Town Steward Payment for August 2020 work	tbc	tbc
d)	Windermere Youth Project - Grant 2020	2,000.00	2,000.00
e)	John Hunt (Tethera) Band Stand Grant	50.00	50.00
f)	Thomas Graham (toilets supplies)	525.79	628.18
g)	Treble 3: Work to website (name change)	35.00	42.00
h)	Jewson: paint for War Memorial benches	10.03	12.04
i)	Direct 365: toilets supplies	97.25	116.70
f)	Tactical Security Options (Toilets Stewarding) 17 <sup>th</sup> to 23 <sup>rd</sup> August	1,470.00	1,470.00
DD	D Reynolds: Plumbing work public toilets	250.00	250.00
DD	Fairfield Property Services: Electrical & Joinery maintenance public toilets	250.00	250.00
DD	LDA Cleaning - contract for public toilets	4,587.80	5,505.36
DD	PlusNet: Council Broadband	43.50	52.20

- 18. CCTV for Windermere & Bowness:** Council will consider the recommendation to place the order for 4 CCTV cameras contained in the Clerk's report.

**19. Forthcoming Meetings:**

All meetings will continue in hybrid form, most Councillors via Zoom and a limited attendance in Langstone House. Meetings will commence at 7pm unless otherwise stated.

Proposed agenda items should be sent to reach the Clerk no later than 7 days prior to the meeting:

Planning sub-committee: Wednesday 23 September 2020

Elleray Woods site visit (socially distanced): Wednesday 21 October 2020 at 3pm

Full Council: Wednesday 21 October 2020.

**The Mayor will close the business in public and go into private session for the following items:**

- 20. Management of public toilets** - verbal update of issues from Clerk

- 21. Staffing:** Councillors will consider the recommendations of the Policy & Finance Advisory Group based on the proposals contained in the Town Clerk's report of 19<sup>th</sup> August 2020.