



# WINDERMERE & BOWNESS TOWN COUNCIL

*Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge*

You are summoned to attend the **Meeting** of Windermere & Bowness Town Council to be held on Wednesday 10<sup>th</sup> July 2024 at Langstone House, Broad Street, Windermere at 7pm

*Sally Parkyn*

**Mrs Sally Parkyn Town Clerk**

5<sup>th</sup> July 2024

1. **Apologies and absence:** To receive apologies and note absence.
2. **Minutes:** To authorise the Mayor to sign the minutes of the Full Council Meeting held on 12<sup>th</sup> June 2024 and the additional Full Council meeting on 26<sup>th</sup> June.
3. **Planning Minutes:** Town Council will be asked to receive the minutes of the Planning sub-committee held on 26<sup>th</sup> June 2024.
4. **Declarations of Interest:** To receive declarations by Members of interests in respect of items on this agenda.
5. **Requests for Dispensations:** To consider any requests received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
6. **Public Input:** Members of the public have the opportunity to make statements and ask questions of the Council (3mins is the maximum allowance).
7. **Mayor and Member Announcements including Advisory Group reports:** To receive announcements by the Mayor and other council members (3mins is the maximum allowance).
8. **Westmorland & Furness Councillors' Reports:** To receive updates from Westmorland & Furness Council Members.
9. **Facilities Officer's report:** To receive the Facilities Officer's verbal report.
10. **Clerk's Report:** To receive the Clerk's Report, note items of correspondence and progress with work-plan.

## **FINANCE/PROCEDURAL**

11. **Invoice Payments:**
  - a) To authorise payment of the invoices detailed on the Orders for Payment listing.
  - b) The Town Council will be asked to review the budget monitoring statement.
  - c) The Town Council will be asked to decide on whether to proceed with the NatWest Savings Account based on updated information.
  - d) To appoint four signatories for the NatWest Savings account if a decision to proceed is made.
12. **Insurance:**
  - a) To make a decision about whether to rebuild the Broad Street Wall through an insurance claim or Council funds.
  - b) To decide if the Town Council wishes to take up cyber insurance in addition to the existing policies.
  - c) To decide whether to purchase separate public liability insurance of £5 million for the Remembrance Parade if required.
13. **CALC Director**

To decide whether to nominate Christine Hallatsch as director for CALC board South Lakeland Area.
14. **Remembrance Day**
  - a) To update the Council on progress towards the event.
  - b) To request volunteers to marshal at the event.

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Town Clerk,

Langstone House, Broad Street, Windermere, LA23 2AB, phone 07476967581 or email [clerk@windermere-tc.gov.uk](mailto:clerk@windermere-tc.gov.uk)

- c) To request an initial budget of up to £500 to pay for any urgent costs such as Traffic Regulation Order (potentially £369 for initial administration costs) or preordering wreaths.
- d) To delegate power to the clerk with the approval of the Mayor or Deputy Mayor to make payments from that budget.

**15. Windermere Lights**

- a) To decide a plan to work to ensure some form of Winter Lights for Winter 2024.
- b) To begin a planning towards a sustainable long-term plan for Winter Lights.
- c) To decide on acceptance and storage of Winter Lights group items such as lights and costumes.

**16. Policy updates:**

- a) To decide whether to adopt the proposed media policy.
- b) To decide whether to accept a rolling policy update timetable.

**17. Dates of Next Meetings:**

To note dates of forthcoming meetings as follows, starting at 7pm unless noted otherwise:

Wednesday 24<sup>th</sup> July: Planning Subcommittee Meeting (Langstone House)

Thursday 25<sup>th</sup> July: Policy and Finance Advisory Group Meeting (Langstone House)

Wednesday 14<sup>th</sup> August 2024: Full Council (Langstone House)

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