



# WINDERMERE & BOWNESS TOWN COUNCIL

*Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge*

You are summoned to attend the **Annual Meeting** of Windermere & Bowness Town Council to be held on Wednesday 10<sup>th</sup> May 2023 at Langstone House, Broad Street, Windermere at 7pm

*Sally Parkyn*

**Mrs Sally Parkyn Town Clerk**

4<sup>th</sup> May 2022

## AGENDA

1. **Apologies and absence:** To receive apologies and note absence.
2. **Election of Town Mayor:** To elect the Town Mayor of the Council for the forthcoming year, and receive the new Town Mayor's Declaration of Acceptance of Office.  
**The current mayor will relinquish office and the remainder of the meeting will be chaired by the new mayor.**
3. **Election of Deputy Mayor:** To elect the Deputy Mayor of the Council.
4. **Item to be discussed in private session:** Longlands Lease
5. **Recommendation from Policy & Finance that the LGR project group be renamed the Westmorland & Furness Liaison Group.**
6. **Representatives on organisations and committees:** To appoint Town Council representatives:  
**Internal Groups:**
  - a) Planning sub-committee
  - b) Policy & Finance Advisory Group
  - c) Communications Advisory Group
  - d) Parks & Open Spaces and Longlands Advisory Group
  - e) Orrest Head & Elleray Woods Advisory Group
  - f) Windermere in Bloom Project Group
  - g) Car Parking Project Group
  - h) Westmorland & Furness Liaison Group (formerly LGR Project Group)
  - i) Langstone House/new Council building Advisory Group  
**External Representation**
  - j) Lake Administration Committee
  - k) Ferry Advisory Group
  - l) Cumbria Association of Local Councils - South Lakeland Committee
  - m) Goodly Dale Cottage Homes (Full legal trusteeship)
  - n) Community Rail Partnership
  - o) Lakes Line User Group
  - p) Windermere Youth Project
  - q) Bowness and Windermere Chamber of Trade
  - r) Windermere Endowed Schools (final year of 3 year term Cllrs L Greasley & C Hallatsch)
  - s) St Mary's Surgery Patient Group
  - t) Cumbria Health on Call
  - u) 597 Bus Group
  - v) Town Twinning
  - w) Visitor Strategy Group
  - x) Windermere Gateway

7. **Minutes:** To authorise the Mayor to sign the minutes of the Annual Parish Meeting and Full Council Meetings held on 19<sup>th</sup> April 2023.
8. **Planning Minutes:** Town Council will be asked to receive the minutes of the Planning sub-committee held on 26<sup>th</sup> April 2023.
9. **Declarations of Interest:** To receive declarations by Members of interests in respect of items on this agenda. Councillors will also be reminded that they need to check and update (if necessary) their declaration of interest forms).
10. **Requests for Dispensations:** To consider any requests received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

#### **INFORMATION**

11. **Public Input:** Members of the public have the opportunity to make statements and ask questions of the Council (3mins is the maximum allowance).
12. **Mayor and Member Announcements:** To receive announcements by the Mayor and other council members.
13. **Westmorland & Furness Councillors' Reports:** To receive updates from Westmorland & Furness Council Members.
14. **Clerk's Report:** To receive the Clerk's Report, note items of correspondence and progress with work-plan.

#### **FINANCE/PROCEDURAL**

15. **Invoice Payments:**
  - a) To authorise payment of the invoices detailed on the Orders for Payment listing.
16. **Year End Accounts for financial year 2022-23:**

The Town Council will be asked to review and authorise the following statements:

  - a) Internal Audit report 2022-23
  - b) Annual Governance Statement 2022-23
  - c) Accounting Statements 2022-23

The Accounts will be made available for public inspection during the statutory period of 5<sup>th</sup> June to 14<sup>th</sup> July 2023.
17. **Recommendation from Policy & Finance Advisory Group from the 27<sup>th</sup> April 2023**

Councillors will be asked to accept the minutes of the meeting of the Advisory Group and to approve the following recommendations:

  - a. That in future the clerk presents a relative variance from the budget forecast at Full Council meetings.
  - b. That a grant of £250 be awarded to the Comic Arts Festival.
  - c. That the £520 grant to Windermere Food Farm be approved.
  - d. That the Council consider the quotes for timed access control for the changing places room at Rayrigg meadow.
  - e. That the full council be asked if they want to celebrate the completion of Jubilee gardens with an event to unveil the mural.
  - f. That Councillors be asked to read and contact the clerk with any suggested changes to the draft terms of reference before 14<sup>th</sup> June 2023
  - g. That the clerk be authorized to write to both United Utilities and the Environment Agency to convey our thoughts about water quality in Windermere Lake and the proposed investment to reduce sewage spills. (Previous correspondence October 2022)
18. **Dates of Next Meetings:**

To note dates of forthcoming meetings as follows, starting at 7pm:  
Wednesday 24<sup>th</sup> May 2023: Planning sub-committee (Langstone House)  
Wednesday 14<sup>th</sup> June 2023: Full Council (Langstone House)

The Mayor will conclude the public session of the meeting and the following item will be discussed in private:

**19. Terms of Lease with Bowness Bowling Club:**

Town Council will be asked to approve that the clerk be authorized to write to Bowness Bowling club setting out revised terms for the lease.