



# WINDERMERE TOWN COUNCIL

*Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge*

You are summoned to attend the **Annual Meeting** of Windermere Town Council in the Council Chamber, Broad Street, Windermere, on Wednesday 8th May 2019 at 7.00pm.

*Julie Hartley*

**Mrs Julie Hartley, Town Clerk**

2nd May 2019

## AGENDA

1. **Apologies and absence:** To receive apologies and note absence.
  2. **Election of Town Mayor:** To elect the Town Mayor of the Council for the forthcoming year, and receive the Town Mayor's Declaration of Acceptance of Office.
  3. **Election of Deputy Mayor:** To elect the Deputy Mayor of the Council.
  4. **Presentation: Bowness & Windermere Forward**  
Nicola Pickup (BWF) and Derek Jones (Better Leisure) will update Town Council on the performance of markets on the Glebe.
  5. **Representatives on organisations and committees:** To appoint Town Council representatives to:
    - a) Windermere Town Council: Planning sub-committee
    - a) SLDC, Lake Administration Committee
    - b) Windermere Town Council: Policy & Finance Advisory Group
    - c) Windermere Town Council: Orrest Head and Elleray Wood Advisory Group
    - d) Cumbria Association of Local Councils - South Lakeland Committee
    - e) Goodly Dale Cottage Homes (4 year term)
    - f) Lakes Line User Group (& Community Rail Partnership)
    - g) Windermere Youth Project
    - h) Ladyholme Community Centre
    - i) Bowness and Windermere Community Care Trust
    - j) Bowness and Windermere Chamber of Trade
    - k) Marchesi Centre
    - l) St Mary's Surgery Patient Group
    - m) Bowness & Windermere Community Care Trust Toilet Sub-Committee
    - n) 597 Bus Group
    - o) Bowness & Windermere Forward
    - p) Windermere Town Council: Longlands Project Group
    - q) Windermere Town Council: Car Parking Project Group
- To Note (Already Appointed):**
- r) Windermere Endowed Schools Foundation: Cllrs Lisa Greasley, Christine Hallatsch & Magda Khan (term expires February 2021)
  - s) Windermere in Bloom: Lead Cllr Christine Hallatsch, assisted by Cllrs Lisa Greasley, Sandra Lilley, Kate Tripp & Peter Hamilton appointed at December 2018 Council.
  - t) Windermere Park for All: Cllr Lisa Greasley, appointed at Full Council in 2018.
  - u) Paradise Project: Cllr John Saunders: appointed at Full Council in 2018.
6. **Minutes:** To authorise the Mayor to sign the minutes of the Annual Parish Meeting and Full Council Meetings held on 10<sup>th</sup> April 2019.
  7. **Planning Minutes:** Town Council will be asked to receive the minutes of the Planning sub-committee held on 17<sup>th</sup> April 2019.
  8. **Declarations of Interest:** To receive declarations by Members of interests in respect of items on this agenda. Clerk will also update on the need for all Councillors to re-complete a full Declaration of Interests form.
  9. **Requests for Dispensations:** To consider any requests received for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

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Town Clerk,

Dovedale, 2 Smithy How, Casterton LA6 2RX phone 07951 402372 or email [clerk@windermere-tc.gov.uk](mailto:clerk@windermere-tc.gov.uk)

## INFORMATION

10. **Public Input:** Members of the public have the opportunity to make statements and ask questions of the Council (3mins is the maximum allowance).
11. **Mayor and Member Announcements:** To receive announcements by the Mayor and other council members.
12. **District and County Councillors' Reports:** To receive updates from County Council and District Council Members.
13. **Clerk's Report:** To receive the Clerk's Report, note items of correspondence and progress with work-plan.

## ITEMS OF BUSINESS

14. **Policy & Finance Advisory Group:**  
To review the minutes from the meeting held on 18<sup>th</sup> April 2019 and approve recommendations as follows:
  - a) CCTV proposals - response to Cumbria Police.
  - b) Grant applications for Windermere Youth Project (£2,500) and Queens Park Bowling Club (£1,000)
15. **Windermere & Bowness Welcome Ambassadors:**  
Cllr John Saunders will provide further information and promote this role amongst Town Councillors.
16. **Draft response to LDNPA re Local Plan:**  
Town Council will be asked to approve the draft wording that is proposed by the Planning sub-committee in the minutes of their meeting held on 17<sup>th</sup> April 2019.

## FINANCE/PROCEDURAL

17. **General Power of Competence:** The Town Council will declare that it meets the conditions needed to exercise the General Power of Competence in the forthcoming civic year.
18. **Invoice Payments:**
  - a) To authorise payment of the following accounts:

	Cheques	£ Net of VAT	£ inc VAT
a)	Salaries & Expenses: May 2019	2,291.00	2,291.00
b)	HMRC (PAYE & NI), May 2019	770.49	770.49
c)	Gary Hancox: Town Steward for work in April 19	tbc	tbc
d)	Cumbria Clock Company: Annual service of Baddeley Clock	140.00	168.00
e)	Lakes Line Rail User Group: Annual subscription	13.00	13.00
f)	Marchesi Centre: Hire of Cecil Reed room & refreshments	37.00	37.00
g)	Margaret Lees: Internal Audit	200.00	200.00
h)	Windermere Youth Project Grant	2,500.00	2,500.00
i)	Queens Park Bowling Club (Green Equipment)	1,000.00	1,000.00
	<b>Direct Debits</b>		
j)	BWCCT: Grant for management of toilets, May 2019	2,083.33	2,500.00
k)	Aviva: Insurance Direct Debit	230.83	230.83
l)	Plus Net: Town Council broadband	33.47	40.16

## 19. Year End Accounts for financial year 2018-19:

The Town Council will be asked to review and authorise the following statements:

- a) Fixed Asset Register
- b) Risk Register
- c) Internal Audit report 2018-19
- d) Annual Governance Statement 2018-19
- e) Accounting Statements 2018-19

The Accounts will be made available for public inspection during the statutory period of 17<sup>th</sup> to 26/7.

## 20. Internal Audit:

The Town Council will be asked to review the effectiveness of the Internal Auditor and to re-appoint Margaret Lees as Council's Internal Auditor for the 2019-20 Accounts.

## 21. Ye Olde Bathe House Parking Space:

Town Council will agree the rental for the lease, which will be transferred to new owners, as agreed at Council on 5 December 2018.

## 22. Dates of Next Meetings:

To note dates of forthcoming meetings as follows, starting at 7pm:

Wednesday 22<sup>nd</sup> May 2019: Planning sub-committee

Wednesday 5<sup>th</sup> June 2019: Full Council

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Town Clerk,

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