

WINDERMERE TOWN COUNCIL – RISK ASSESSMENT

Concerts on the Glebe during July 2015

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Moving Vehicles	Public and Band members being hit by car/van.	Vehicles move at walking pace. Hazard flashers are used at all times. Marshalls deployed to warn of moving vehicles.	Verbally warn public and Band members of moving vehicles. Place traffic cone to prevent encroachment by other vehicles and maintain access for emergency services	Band members	Concert day	
Lifting heavy musical instruments, cases and chairs.	Band members sustain injury by incorrect manual handling.	Band members use correct manual handling techniques.	Band members to follow guidance by instrument owners on correct lifting techniques.	Band members	Concert Day	
Slips and trips on bandstand.	Band members tripping on uneven ground or step/edge of bandstand.	Verbally inform individuals beforehand of trip hazards.	Physically show individuals edge of bandstand trip hazard.	Band members	Concert Day	
Electrical Safety	Electricity to be connected by SLDC and disconnected after the event to prevent access by public	Verbally inform individuals beforehand of location of connection socket. Usage to be limited to those requiring it for keyboard instruments.	Physically show location of socket to those requiring it and keep safety cover closed at all other times.	Band members	Concert Day	