



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Minutes of the Meeting of the Full Council. On 10th July 2024 at 7pm, Langstone House, Windermere

Minute No	
	<p>Present: Mayor Christine Hallatsch (Chair), Cllrs Jenny Borer, Beverley Cullen, Caroline Kearney, Kendra Kennedy, Kay Kennedy Hardy, Lisa Greasley, Peter Hamilton, Adrian Legge, Sandra Lilley, Fiona Poole, Also: Sally Parkyn (Town Clerk), Beccy Pinder (Facilities Officer) Westmorland & Furness (W&F) Councillors Andrew Jarvis and Steve Bavin (late arrival due to prior commitment) and no members of the public. The meeting opened at 7pm</p>
47.	<p>Apologies and absence: Cllrs Peter Cook, Christine Cook (vacation), Cllrs John Saunders and Marina Davis (ill health), W&FCllrs Dyan Jones and Will Clarke (prior commitments)</p>
48.	<p>Full Council Minutes: The minutes of the Full Council Meeting held on 12th June 2024 were unanimously approved for signature. The minutes of the additional Full Council meeting on 26th June were approved for signature by a majority. However, Cllrs Kennedy, Greasley, Hamilton and Kennedy-Hardy wished to note their dissatisfaction with the administration of the 26th June 2024 Additional Meeting.</p>
49.	<p>Planning Subcommittee Meeting Minutes: The minutes of the Planning Subcommittee held on 26th June 2024 were noted.</p>
50.	<p>Declarations of Interest: NONE</p>
51.	<p>Requests for Dispensations: NONE</p>
52.	<p>Public Input: Members of the public have the opportunity to make statements and ask questions of the Council (3mins is the maximum allowance). NONE</p>
53.	<p>Mayor and Member Announcements including Advisory Group reports <u>Cllr Jenny Borer</u> announced that the 25 years of Twinning plaque has been mounted to rock on Diessen promenade. She noted that W&F Cllr Steve Bavin had been contacted regarding the amount of litter which needed remedying. <u>Cllr Adrian Legge</u> had attended the Gateway Vision Group which had focused on clarifying the employment space and progress on the station options. <u>Cllr Peter Hamilton</u> noted the recent large Save Windermere March. He also thanked Cllr Kearney for her demonstration of the water testing she is carrying out. The Royal Windermere Yacht Club are celebrating 120 years of the Windermere 17 Yachts with a four-day regatta. He noted that he went with Cllr Greasley to look at welcome signs for entering the town. He also commented on the opening of the new Spar in Bowness and issues with ivy encroaching on a nearby pavement. <u>Cllr Lisa Greasley</u> stated that Elleray Woods and Jubilee Garden were being made ready for Cumbria in Bloom on 24.7.24. The first of the four water butts donated by United Utilities has been installed in Jubilee Garden. There is now an allotment holders' Whatsapp Group to</p>

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	<p>improve communication and an informal meeting is planned. The damaged wall outside Broad Street toilets needs the hazard tape replacing. There has been a branch fall from a Town Council tree in Elleray Woods into Orrest Howe Lodge's Garden. She is meeting the owner with the clerk on Friday to discuss their concerns. The sculptures for Elleray Woods will be completed by late July.</p>
54.	<p>Westmorland & Furness Councillors' Reports: To receive updates from Westmorland & Furness Council Members.</p> <p><u>W&FCllr Andrew Jarvis</u> had also attended the Gateway Vision group meeting and was pleased to note a greater emphasis on engagement. Westmorland & Furness Council were meeting to make suggestions for an upcoming ward boundaries review. The review is likely to lead to significant changes. W&FC will make proposals, but the final decision will be made by the boundary commission.</p> <p><u>W&FCllr Steve Bavin</u> noted he was chasing up the resurfacing of Glebe Road. He reported the broken rail on the Bowness Promenade had been made safe and would be fixed as soon as a blacksmith was able to do it. He asked for clarification on responsibility for maintaining the traffic island with the bushes at the bottom of Longtail Hill and was told emphatically that it was a W&FC responsibility and that this had been repeatedly communicate to the highways department.</p>
55.	<p>Facilities Officer's Report:</p> <p><u>Public toilets:</u> income for June was about £100 up over 2023 which was a very good year so that was excellent after the lower income in the preceding months. The sensor lights that automatically turn on the lights at Rayrigg Meadow Toilets has been fixed as the previous sensor was installed where there was no line of sight to customers entering the room. Two quotes have been obtained to carry out the repairs to the Broad Street Toilet boundary wall damaged in a car accident.</p> <p><u>Winter lights:</u> The current contractor for the Bowness Prom lights, Blachere, has been approached to see if they were able to quote to test and install the Windermere Winter Lights group's lights but they are not able to quote for this work.</p> <p><u>Allotments:</u> There have been a lot of changes this year as some tenants had given up their plots due to ill health and others have been removed for not maintaining their plot. To try and improve communication and revive the more cooperative aspect that the allotments has previously had a Whatsapp Group has been set up and an informal meeting has been organised.</p>
56.	<p>Clerk's Report:</p> <p><u>Facilities Officer (FO):</u> separate verbal report. <u>Public Toilets:</u> report by Facilities Officer</p> <p><u>Clerk Training:</u> Clerk has resumed working through the Certificate in Local Council Administration units.</p> <p><u>Honour Board:</u> The clerk has gone through the minutes to get the names and dates needed and will order the lettering once spending approved.</p> <p><u>War Memorial:</u> The clerk has requested a copy of the report sent to the Environment Agency by Steps Cottage to assist in our culvert application but is awaiting a reply. Nick Berry has trialed cleaning a patch of the stonework on the and is concerned that cleaning will damage it. Three</p>

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specialist stonework cleaning companies have been contacted regarding both the war memorial and Baddeley Clock but have not yet responded.

Remembrance Parade: The clerk and Cllr Legge met to prepare the information for the road closure. This was to be sent in once the insurance coverage was confirmed however, it was learned that a specialist qualification is needed to carry out road closures. The first company approached Community TM was already booked up for that date but other providers have been contacted. Item discussed, minute reference 60.

Longlands Land: Meeting with Produlic representative has been postponed. W&FC Officer who organised their new two mini playgrounds in Windermere has been contacted to arrange to meet to share advice. A representative for Kompan has also offered to meet the group.

The section 25 notice to the Bowness Bowling Club was sent on 27/6/24.

Langstone House/New council office: No updates on redevelopment. The Air Cadets and wider community have been approached regarding the bike parts and other items left in the rear courtyard and it has been reported to W&FC as potential fly tipping on their property.

Finance:

The accounts are now with Moore, the external auditors.

The notice of public rights of inspection has been posted and the last day is Thursday 25th July.

The Cumberland forms just need final signatures. Unity Trust bank application underway.

Insurance:

- The insurance has been renewed.
- The clerk is in the process of checking that the current insurance is sufficient to cover us for the Remembrance Parade this is a requirement for the road closure so need confirmation before we can submit.
- The Broad Street wall claim is ready to go in as Beccy has two quotes. Although the cheaper is only just over the excess, our insurance company will attempt to get the £500 excess for us from the driver's insurance.

W&FC Liaison Group: Next Liaison group date 26.7.24. Send items for Agenda to new lead Bev Cullen.

Langrigge Play Area: Hedge trimming scheduled for September after the end of nesting season.

Roads: 20mph Zones: No update, but it was delayed due to elections so clerk will chase up before next meeting if nothing has been heard.

Speed Indicator Devices: Helpful conversation with Highways Officer on afternoon of 5/7/24. This will be written up and circulated before the Policy and Finance meeting.

Planning & Licensing: Gateway Vision group meeting was held onsite on 23.7.24. Clerk and Cllr Legge attended. The newly appointed Chief Executive of the Lake District National Park Authority (LDNPA) had visited the Gateway site as one of his first activities after appointment.

Winter Lights:

The Windermere Winter Lights group have sent an email asking to step down and hand over their stores of lights and costumes.

The FO has begun contacting our provider for Bowness, Blachere for advice, and to find out availability.

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	<p>The lights and anchor points would all need testing and new agreements with property owners would need to be signed for use of their building for anchoring and the supply of electricity. The clerk is writing to neighbouring parishes with festive lights for recommendations of contractors who could carry out the testing and installation. This is likely to involve considerable costs and staff time but the scale of those costs is not yet known. Item discussed, minute ref. 61.</p> <p><u>Town Steward (TS):</u> Work on Jubilee Garden and Orrest Head has been carried out ahead of Cumbria in Bloom project judging on 24.7.24. The plants other than the Windermere topiary box plants are to be removed from the Natwest Island and rehomed. The memorial plaque has been mounted on Leith's favourite bench at Baddeley Clock. Summer planting, weeding and litter picking continues around the town.</p> <p><u>Elleray Woods:</u> The concrete bases for the donated benches are due to have been installed, weather depending. The sculptures are underway. A large branch has fallen from an Ash tree onto a path and the garden of Orrest Howe Lodge. The insurance company is satisfied with the frequency of our inspections. They were last inspected out of leaf in 2023 and all required work was carried out. The next full inspection is due to take place in 2025 with the trees in leaf. The TS has cleared the path and most of the branch from the garden and will continue over coming weeks. The clerk and Cllr Greasley will meet with the owner to discuss his concerns.</p> <p><u>Emails and phone calls:</u> Notable correspondence</p> <p>Bowness has been a focus for email recently on a range of issues. Fortunately, they have generally be W&FC's responsibilities, so I have directed them to the correct reporting form on the website and copied in Cllr Bavin where appropriate.</p> <p>The producers of Michael Portillo's Great British railway Journeys has been in touch about filming on in Windermere in late July or early August.</p> <p><u>Litter picking:</u> This is a trial and will take place at 9am on Sunday 14th July at 9am at the Glebe Bandstand. Everyone is welcome and it has been advertised on Facebook. Later that day the Kendal Concert band are due to play at the Band Stand or in St Martin's church if wet.</p>
57.	<p>Finance/Procedural:</p> <ul style="list-style-type: none">a) It was resolved to pay the invoices detailed on the Orders for Payment listing.b) The review of the budget monitoring statement was postponed until the Policy & Finance meeting.c) The Town Council resolved to proceed with the NatWest Savings Account despite it not being possible to set up in branch.d) It was resolved to appoint Cllrs Kendra Kennedy, Cllr Christine Hallatsch, Cllr Beverley Cullen and Cllr Caroline Kearney as signatories for the NatWest Savings account.
58.	<p>Insurance:</p> <ul style="list-style-type: none">a) Although the cheapest quote to rebuild the Broad Street Wall is just above the insurance excess it was resolved to repair through an insurance claim as the excess may be recoverable from the driver's insurance.

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	<p>b) To allow the clerk to provide more information the item on whether the Town Council wishes to take up cyber insurance in addition to the existing policies was postponed until Policy and Finance for discussion.</p> <p>c) The Town Council's insurers have confirmed that the existing policy will cover the Remembrance Parade so it was not necessary to decide whether to purchase separate public liability insurance of £5 million for the Remembrance Parade.</p>
59.	<p>CALC Director</p> <p>It was unanimously resolved to nominate Christine Hallatsch for election as director for CALC board South Lakeland Area.</p>
60.	<p>Remembrance Day</p> <p>a) The council was updated the Council on progress towards the event: a suitably qualified person would need to manage the road closure which could not be carried out by the Town Council members without either hiring the services of a traffic management company or getting a member qualified.</p> <p>b) Since the event could not be marshalled by the councillors it was not necessary to request volunteers.</p> <p>c) It was proposed by Cllr Greasley and seconded by Cllr Legge and resolved unanimously to set and initial budget of £1000 to pay for any urgent costs such as Traffic Regulation Order (potentially £369 for initial administration costs) and preordering wreaths.</p> <p>d) It was unanimously resolved to delegate power to the clerk with the approval of the Mayor or Deputy Mayor to make payments from that budget should there not be time to take the matter to Full Council.</p>
61.	<p>Windermere Lights</p> <p>a) The initial plan is to find a company to test and fit the existing lights for the 2024-5 winter. Blachere, who we already have a contract for the Bowness promenade lights, are not able to take on the work. Ulverston and Kendal Town Council both recommended their contractor. Both companies have capacity to carry out the work and will meet with the clerk with a view to obtaining quotes.</p> <p>b) It was proposed that a Winter Lights advisory group be formed to begin planning for a sustainable long-term plan for Winter lights. This was unanimously agreed and Cllrs Cullen, Greasley, Kennedy, Kennedy-Hardy and Poole. It was recommended that they consult with the Chamber of Trade.</p> <p>c) It was resolved that the clerk should collect the to the Winter lights as soon as possible for testing and store them in the basement of Langstone House.</p> <p>d) It was resolved that there was no foreseeable use for the parade items such as costumes and no suitable dry storage so the Winter Lights group would be asked to pass them on to any other community group who could make use of them.</p>
62	<p>Policy updates:</p> <p>a) It was unanimously resolved to adopt the proposed media policy.</p> <p>b) It was unanimously resolved to accept the draft rolling policy update timetable.</p>

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63.	Dates of Next Meetings: To note dates of forthcoming meetings as follows, starting at 7pm unless noted otherwise: Wednesday 24 th July: Planning Subcommittee Meeting (Langstone House) Thursday 25 th July: Policy and Finance Advisory Group Meeting (Langstone House) Wednesday 14 th August 2024: Full Council (Langstone House)
	The Mayor concluded the business of Full Council at 20:56 pm

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