



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Minutes of the Full Council Meeting held on 13th July 2022 at 7pm, Marchesi Centre, Windermere

Minute No	
	<p>Present: Mayor Kate Tripp (in the chair), Cllrs Adrian Legge, Jenny Borer, Peter Cook, Christine Cook, Lisa Greasley, John Saunders, Catherine Musetti, Leith Hallatsch & Christine Hallatsch. Also: Julie Hartley (Town Clerk) & 1 member of the public. SLDC/CCC Cllrs: None. Westmorland & Furness Shadow Cllr Steve Bavin. The meeting opened at 7pm</p>
31.	<p>Apologies and absence: The Clerk announced the resignation of Cllr Grania Nicholson, due to increasing work commitments. Apologies from Cllrs Magda Khan & Marina Davis (illness), Esther Kirby (work commitments), Peter Hamilton (holiday) & Assistant Clerk, Rebecca Pinder (illness). SLDC/CCC Cllrs: Andrew Jarvis, Dyan Jones, Kevin Holmes, Jim Bland (other council meetings).</p>
32.	<p>Full Council Minutes: The minutes of the Meeting held on 8th June 2022 were accepted as a true and accurate record.</p>
33.	<p>Planning sub-committee Minutes: The minutes of the sub-committee meeting held on 22nd June 2022 were noted.</p>
34.	<p>Declarations of Interest: NONE</p>
35.	<p>Requests for Dispensations: NONE</p>
36.	<p>Item to be discussed in private session: Council agreed to take the item from the Recruitment Advisory Group in private session at the end of the meeting, due to the personal content. This was proposed by Cllr Leith Hallatsch and seconded by Cllr Lisa Greasley. It was agreed unanimously.</p>
37.	<p>Public Input: NONE</p>
38.	<p>Mayor & Member Announcements: <u>Cllr Adrian Legge:</u> had held a meeting that afternoon with descendants of Gerard Lakin, who had served on HMS Undine (vessel funded by Windermere) and had written a book on his experiences in the Royal Navy during and after the second world war. The family presented the Town Council with the ship's ensign for safe keeping with other memorabilia. He also congratulated all involved in the recent successful flying of the replica Waterbird on the lake and confirmed that there is a public flying display planned for 22nd and 23rd September this year. <u>Cllr Peter Cook:</u> Updated on the LGR Advisory Group, which has mainly focused recently on issues associated with ownership of the Lake Bed. A response has finally been received from Town Council's letters to the Department for Levelling Up and it is not encouraging. It is a</p>

Signed as a true and accurate record:



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Minutes of the Full Council Meeting held on 13th July 2022 at 7pm, Marchesi Centre, Windermere

	<p>standard legal response and recommends that this issue is resolved locally with the new Unitary Council. Cllr Cook will draft a response. He also confirmed that all the new Unitary Councillors for our area have been contacted about the issue of ownership of the funds that arise from the Lake bed and two have responded so far with constructive ideas.</p> <p><u>Cllr Lisa Greasley:</u> Had attended a meeting at Langstone House that afternoon with Hugh Wright, a local expert on Arts and Crafts furniture, along with Cllr Jenny Borer. He had provided invaluable information about the fixtures and fittings in Langstone House and it is hoped that they can be preserved as heritage features. Hugh has offered to investigate and return to us with ideas. Also attended Policy & Finance on 30th June and recently has been involved in Cumbria in Bloom judging. Cllr Greasley also confirmed that Cumbria in Bloom have visited and judged the new Jubilee Garden at Bowness Bay.</p> <p><u>Cllr Jenny Borer:</u> Had attended an interesting meeting recently of Lakes Administration. She confirmed that Cllr Kevin Holmes will continue to act as Chair until the transfer to the new Unitary Council in April next year.</p> <p><u>Cllr John Saunders:</u> Had also attended Lakes Administration, as a new representative. He drew attention to the concerns that had been expressed by leading SLDC (and W&F) Councillors relating to the condition of the lake and the associated negative press. There is clearly a lack of co-ordination between the key organisations that have responsibility for the lake and land around it, leading to a lack of overall accountability.</p> <p><u>Deputy Mayor Leith Hallatsch:</u> Had attended a CALC meeting in Penrith where concerns were also aired about quality of water in the lake.</p> <p><u>Mayor Kate Tripp:</u> Had taken part in a water quality survey of the lake as a private citizen, led by the Freshwater Biological Association, who confirmed that they will share the results with the Town Council when they are available. A very enjoyable event attended at Goodly Dale School which was a credit to the school and the local PCSO. Also chaired Policy & Finance and attending Lakes Administration (already mentioned). The Windermere Gateway (now Windermere Vision) Group meeting was cancelled due to lack of business, which is of some concern, given the importance of this project. Finally, attended a meeting of the Lakes Line User Group, who continue to do excellent work to protect the interests of the railway and our community.</p>
39.	<p>District & County Councillors' reports:</p> <p>All current district and county councillors were engaged in other meetings and could not attend. Cllr Steve Bavin, who is currently a member of the Shadow Unitary Council gave a brief update on progress with re-organisation, including Shadow Council meetings and focus groups on service delivery.</p>
40.	<p>Clerk's Report:</p> <p>The Clerk had circulated a progress report on various projects that are currently underway. She briefed Council on recent developments:</p> <p><u>Longlands Land:</u> Transfer of Trusteeship document and Resourcing Agreement final versions have been received from SLDC. The Clerk has reviewed them and, largely, they reflect what has been reported to and approved by Full Council. THW will now finalise the review. It is</p>

Signed as a true and accurate record:



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Minutes of the Full Council Meeting held on 13th July 2022 at 7pm, Marchesi Centre, Windermere

	<p>hoped that the Transfer Documents can be signed within the month and there is potential for the transfer to take place in September this year.</p> <p><u>Toilets:</u> The paddlegate for Bowness Bay ladies has now been fixed and is operational. Any impact on income targets will be reviewed as part of budget monitoring in September.</p> <p><u>Elleray Woods:</u> A Letter to residents, setting out issues with the access track, has been agreed and will be issued after this meeting if its contents are approved.</p> <p><u>Windermere Lake:</u> The Clerk, along with some members of the LGR Advisory Group, attended a meeting on Friday 8th July with a local environmental consultant. This was an informal meeting and participants talked through some of the issues that are facing the community with surplus funds not being directed at lake infrastructure improvements or lake water quality. Potential for a community trust ownership model was discussed as was recognizing the lake as an environmental asset and key contributor to a local carbon net zero target.</p>
41.	<p>Finance:</p> <p>a) Council approved those items included on the Orders for Payments list, which had been circulated with the agenda and, in addition, approved the following: James Hallam (Insurance): £5,647.47 Water Plus: Broad Street June 22: £86.28 SLDC: Water for Braithwaite Fold toilets, Apr to June 22: £164.24 Healthmatic: Maintenance work at Rayrigg Road toilets: £1,308 HSBC: Bank Charges for June 22: £10 This was proposed by Cllr Leith Hallatsch and seconded by Cllr Jenny Borer and agreed unanimously.</p> <p>b) Council also discussed the update from the Assistant Clerk on tendering for the Winter Lights contract and agreed to appoint Blachere Illumination Ltd. This was proposed by Cllr John Saunders and seconded by Cllr Leith Hallatsch and agreed with one abstention.</p>
42.	<p>Policy & Finance Advisory Group 30th June 2022:</p> <p>Council noted the minutes of the Advisory Group meeting. It was agreed that they needed to be amended to clarify</p> <ul style="list-style-type: none">• that Cllr Adrian Legge did not attend in person to update the group (para 12); and• that the proposals in paragraph 8, Community Engagement are incorrect and should be amended to an amalgamation of both groups rather than disband Community Liaison and establish Community Engagement. <p>The following recommendations were approved:</p> <p>a) That the risk assessment is now complete and be adopted as a working document; (proposed Cllr Lisa Greasley and seconded Cllr Leith Hallatsch);</p>

Signed as a true and accurate record:



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Minutes of the Full Council Meeting held on 13th July 2022 at 7pm, Marchesi Centre, Windermere

	<p>b) That the Clerk progresses mitigation actions that are not currently in place relating to banking controls and Councillor Development (highlighted in yellow on the plan), proposed Cllr John Saunders and seconded Cllr Lisa Greasley;</p> <p>c) That Council note the financial position set out in the minutes and support the actions of the Clerk with regard to insurance renewal (included in orders for payment above);</p> <p>d) That the Clerk writes to residents who use Elleray Woods access track and establish their position with regard to track improvements. Proposed Cllr John Saunders and seconded Cllr Adrian Legge;</p> <p>e) That the Grant Application recommendations for Windermere Youth Project (£1k) and Bowness Bowling Club (£1,250) are approved and the suggested Queens Park Sports Day (£300) is approved; Proposed Cllr Leith Hallatsch and seconded Cllr Cath Musetti;</p> <p>f) That the Clerk contact Cumbria County Council and request a further letter be drafted from them to local businesses reminding them of their legal responsibilities with regard to pavement and street obstructions. As in previous years, that the Town Council offer to fund the printing and delivery costs. Proposed Cllr Christine Hallatsch and seconded Cllr Leith Hallatsch.</p> <p>g) That a new Advisory Group is formed, entitled Community Engagement and that this is amalgamated with the Community Liaison Group. Proposed Cllr Leith Hallatsch and seconded Cllr Cath Musetti.</p>
43.	<p>Dates of Next Meetings: The following dates were noted. All meetings will commence at 7pm: Wednesday 27th July 2022: Planning sub-committee: Langstone House. Wednesday 10th August 2022: Full Council: Marchesi Centre.</p>
	<p>The Mayor closed the public part of the meeting and moved into private session for the following items.</p>
44.	<p>Recruitment Advisory Group: As Chair of the Recruitment Advisory Group, Cllr Saunders updated on the work completed so far in the two meetings that have been held and recommended approval of the items listed below. This was seconded by Cllr Jenny Borer. Council approved the following:</p> <p>a) The new Job Descriptions for</p> <ul style="list-style-type: none">• Town Clerk and RFO;• Finance Officer;• Facilities Officer

Signed as a true and accurate record:



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Minutes of the Full Council Meeting held on 13th July 2022 at 7pm, Marchesi Centre, Windermere

It was agreed that pay rates should be added to the Job Descriptions and that the Facilities Officer role should incorporate smaller assets, for example, lighting, bus shelters, planters.

b) The Assistant Clerk be assimilated into the Facilities Officer role and re-graded on the recommended scale.

c) The recommended remuneration and salary scales for:

- Town Clerk and RFO
- Finance Officer;
- Facilities Officer.

d) The associated financial implications of the above.

e) The proposals for advertising and short-listing the post of Town Clerk and RFO.

The meeting closed at 8.40pm

Signed as a true and accurate record: