



# WINDERMERE TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

## Minutes of the Meeting

14<sup>th</sup> August 2019 at 7.00pm, The Council Chamber, Broad Street, Windermere

Minute No	
	<p><b>Present:</b> Cllrs Mayor John Saunders (in the Chair), Ms Magda Khan, Mrs Lisa Greasley, Mrs Kate Tripp, Mr Adrian Legge, Mr Leith Hallatsch, Mrs C Hallatsch, Mrs Jenny Borer, Ms Sandra Lilley, Mr Tim Shearer, Mr Peter Hamilton, Mr Mike Stafford (arrived 7.10pm), Mr Trevor Myers, Mrs Marina Davis, Mrs Fiona Wilkinson, Mr Alan Hands. Also: Mrs Julie Hartley (Town Clerk), SLDC/CCC Cllrs Kevin Holmes &amp; Ben Berry and 4 members of the public. The meeting opened at 7pm.</p>
55.	<p><b>Apologies and absence:</b> Apologies: Cllr Grania Nicholson, SLDC Cllr Andrew Jarvis, Dyan Jones, Jim Bland, Brian Rendell.</p>
56.	<p><b>Minutes:</b> It was resolved that the minutes of the Council meeting held on 10<sup>th</sup> July 2019 be signed as a true and accurate record.</p>
57.	<p><b>Planning sub-committee Minutes:</b> The planning minutes of 24<sup>th</sup> July 2019 were accepted by Council.</p>
58.	<p><b>Declarations of Interest:</b> NONE</p>
59.	<p><b>Requests for Dispensations:</b> NONE</p>
60.	<p><b>Items to be taken in private session:</b> It was agreed that the agenda item on Co-optation of new councillors be taken in private session at the end of the meeting due to the personal nature of the application forms.</p>
61.	<p><b>Public Input:</b> Janet Chapman, representative of Troutbeck Bridge on the CCC Flood Partnership, gave background to the works completed by the Environment Agency on the beck which will not, on its own, prevent flooding. It is therefore very important that the Town Council support the proposal to put a flood wall in place on Calgarth View.</p>
62.	<p><b>Mayor &amp; Member Updates:</b> <u>Cllr Greasley:</u> took part in the Windermere in Bloom judging, which went very well with new judges recruited this year. Attended the recycling event at the Marchesi, which the Mayor will report on and the Biskey Howe photoshoot and complimented SLDC on the good work there. Would like to see similar treatment for Lickbarrow Common, which has become very overgrown and has arranged to meet SLDC officers to discuss. <u>Cllr Legge</u> reported back on the Elleray Woods access and mobility day where the LDNPA tried out 3 different types of mobility scooter on the access paths. They found the restored Carriage Drive to be a good gradient and surface to use the mobility aids, which is an endorsement of the work done. Fund-raising is now underway to finalise the next two phases which will give access to the summit.</p>

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<b>Action Agreed</b>	<p>Attended the 1<sup>st</sup> meeting of the reconstituted Ferry Advisory Committee as the Town Council's representative. CCC Cllr Bland was elected as chair. The meeting was not totally satisfactory and there are issues about parish representation and membership which remain to be resolved. The questions about performance have not been adequately dealt with and Cllr Legge will pursue the officers at CCC for further information. All agreed, however, that the service is now much improved, with the hand held devices that have been issued to Ferry staff.</p> <p>Also briefed the Town Council about liaison with ex Cllr Frank Sanderson about memorabilia from HMS Undine. Cllrs Legge and Borer will be meeting with Mr Sanderson and will bring back proposals as to how the memorabilia may be suitably displayed and looked after locally. <u>Cllr Hands</u> has joined Cllr Nicholson on the Integrated Care Health and Welfare Group and is assisting with preparation of the open day at the Marchesi on 28 September. Council will be updated at the next meeting.</p> <p><u>Cllr Stafford</u> had contacted SLDC about the extent of rubbish on the Glebe.</p> <p><u>Cllr Shearer</u> attended the recent Windermere Youth Project meeting, which focused mainly on year end finances and funding which is going well. There is a drive to attract more local sponsorship to the project.</p> <p><u>Cllr Christine Hallatsch</u> updated the Council on preparations for the Windermere in Bloom Awards evening on 5 September. All invites have now been delivered thanks to help from Cllrs Lisa Greasley, Leith Hallatsch, John Saunders, Grania Nicholson, Tim Shearer and Kate Tripp. The trophies have been collected and engraved and the certificates have been prepared by Diane Fisher. The response to invitations is very slow this year but it is early days.</p> <p>Mayor Saunders re-iterated the thanks to those councillors who have helped and particularly to the hard work that has been done by Christine and Leith Hallatsch. It was disappointing that there had not been more help forthcoming with the delivery of invites, given the importance of the event to the Council.</p> <p><u>Cllr Borer</u>: asked that the Town Council recognise the recent death of Peter Howarth, who had been instrumental in setting up Windermere in Bloom and it was agreed that the Clerk would write to his family.</p> <p><u>Cllr Saunders</u>: Had taken part in the walkabout with CCC officers aimed at identifying problems with pavement clutter and A Boards, along with the Clerk and Cllrs Legge and Khan. This has resulted in the draft letter to all businesses which is on the agenda. Attended the Climate Change meeting at the Marchesi, where the SLDC Leader and local Cllr Dyan Jones set out some of the initiatives that could be implemented locally. There may be funding available to assist and the Town Council may be asked to take part. Attended the CCC South Lakeland meeting where key points covered included Highways over-spending, which will lead to delays in our area with some re-surfacing schemes but no detail as yet and the new Working Together scheme, which looks to have some problematical aspects to it. Attended the meeting with Richard Leafe, Chief Executive and Steve Ratcliffe, Director of Development of the LDnPA along with Cllrs Borer and Legge and the Clerk. Many issues of local importance were discussed and it was a very fruitful meeting. Finally, an interview has</p>
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	been recorded with Radio Cumbria about playgrounds and it will air in September.
63.	<p><b>District &amp; County Councillors' reports:</b></p> <p><u>SLDC Cllr Kevin Holmes</u> spoke about issues with parking on the Glebe and it was agreed that, when traffic wardens are alerted, the results are immediate. But this needs to be done again and again.</p> <p><u>SLDC/CCC Cllr Ben Berry</u> gave some background as to how the traffic warden service works and its split between CCC and SLDC. Supported the comments made by Cllr Legge on the Ferry Advisory Committee. There is no further update about the Library. Congratulated the Council and the Mayor on the achievements at Millerground. Also, updated on the recent resurrection of the project to renew the offer at Queens Park and asked for support of Council. Will ensure that local WTC Cllrs are invited to any future meetings.</p> <p>Finally, Cllr Berry gave some prior notification of the up and coming consultation on yellow lines and parking control proposals locally, which includes St Mary's Park, Lake Road (cycle lane), War Memorial small section near Craig Walk, Brook Road, entrances, and possible Residents Parking for Droomer Drive.</p>
64.	<p><b>Clerk's Report:</b></p> <p>The Clerk's report, circulated prior to the meeting, was noted. The following was added: Town Steward report for July: all planters completed, damaged tree sorted out in Elleray woods, increase in litter picking due to school holidays and lots of deadheading and weeding to keep the town centre flowers looking good.</p> <p>Inspection of Langrigge Play area - positive and all areas are low risk.</p> <p>The results of recent speed data in Windermere &amp; Bowness have been received from the police and circulated to councillors.</p> <p>An update from local police who are unable to attend the meeting: Operation Sawfish has been running in all areas - a high visible patrol with the team from Kendal. Ongoing high visibility of police individuals is a priority through the summer, within the resources available. Main incidents include some criminal damage to a car, assaults at a local bar. The PCSO has received the CCC regulations about A Boards and will do what she can to help with enforcement. Also announced that PCSO Johnny Gios will be leaving in September.</p> <p>The Clerk answered various questions from Councillors.</p>
65.	<p><b>Policy &amp; Finance Minutes &amp; Recommendations:</b></p> <p>The minutes of the meeting held on 25<sup>th</sup> July 2019 were noted and the following recommendations were approved:</p> <p>a)<u>Advisory Groups</u>: It was agreed that Policy &amp; Finance Advisory Group meetings will be more regular (every two months) from January 2020 onwards. Its terms of reference will remain unchanged but any councillor who is interested in items on the agenda will be welcomed to the meetings and partake in debate.</p>
<b>Agreed Action</b>	<p>The Clerk will take the new meeting arrangements into account in planning the Council diary for 2020 and will circulate the agenda for Policy &amp; Finance to all councillors.</p>

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<b>Agreed Action</b>	<p><u>b)Active Councillors:</u> It was agreed that lead councillors be identified to put together 4 informal groupings that will look into and lead locally on community safety, parks and open spaces, community health and welfare and communications/information.</p> <p>This will be added to the Council agenda in September to enable the groups to be formed. The Clerk will send an email to all Councillors inviting them to take part.</p>
<b>Action Agreed</b>	<p><u>d) Name:</u> It was agreed to change the Town Council's name to Windermere &amp; Bowness Town Council.</p> <p>This will form an early task of the informal Communications Group, as some consultation will be needed with local residents and the agreement of SLDC. Once agreed, the Communications group will lead on re-designing the Council's logo and letter head for approval.</p>
<b>Action Agreed</b>	<p><u>e)Profile:</u> The Mayor arrange meet and greet sessions in each of the Town Council's wards, along with the relevant ward members, to assist in raising the profile of the Mayor and the Town Council.</p> <p>That any councillor who wishes will be provided with a town council email address and a Town Council business card.</p>
<b>Action Agreed</b>	<p>Once the Council's name change is established by the Communications group, the Clerk will consult with councillors and order any email addresses or business cards.</p>
<b>Action Agreed</b>	<p><u>f)Cost:</u> The cost of these changes is expected to be minimal - certainly less than £1,000. Council agreed that up to £1,000 can be spent on the changes.</p>
<b>Action Agreed</b>	<p><u>g)Sculptures at War Memorial.</u> Council decided that the Chamber of Trade be thanked for the proposal but that the idea be turned down to place the sculptures at the War Memorial and maybe some thought is given to Baddeley Clock or Elleray Woods as more appropriate locations. The Clerk will contact the Chamber of Trade.</p>
<b>Action Agreed</b>	<p><u>h)Bowness &amp; Windermere Forward.</u> Council gave approval to fund the grot spot work to remove redundant poles in the 7 locations listed, but asked that BWF be instructed not to remove any of the hanging basket brackets. The cost of £1,000 will be met from the remaining reserve funds set aside of £3,700.</p>
<b>Action Agreed</b>	<p><u>i)Grant Application:</u> Council approved the grant application from Better Leisure for £2,200 to install electricity at the tennis courts on the Glebe to improve the facility for markets and possibly small events.</p>

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66.	<p><b>Finance:</b> The payments as listed on the agenda were approved. The following payments were also approved: Gary Hancox: £1,207.25. Staveley Crystal (engraving of WiB trophies): £158.50 Diane Fisher (printing WiB certificates): £63.77</p> <p>Councillors also noted the conclusion of the Audit of Accounts for 2018-19 completed by PKF Littlejohn. There were no matters arising and the Council thanked the Clerk and RFO for her good work. The Clerk reported that the notice of conclusion had been published in accordance with the Accounts and Audit regulations. The Council wished to record its thanks to the Clerk for her hard work in achieving this.</p>
67. Agreed Actions	<p><b>Councillor Representatives:</b> Cllr Christine Hallatsch was nominated Cllr Lisa Greasley and seconded by Cllr Peter Hamilton to represent the Council on the Lakes Administration Committee. This was agreed unanimously. The Clerk will notify SLDC. Cllr Alan Hands was nominated by Cllr Kate Tripp and seconded by Cllr Leith Hallatsch to take the vacant place on the planning sub-committee created by Cllr Kate Tripp standing down. This was agreed unanimously.</p>
68.  Action Agreed	<p><b>Coach Parking in Windermere &amp; Bowness:</b> The Clerk updated on this issue and confirmed that a meeting has been set up with WTC representatives, the LDNPA, National Trust, Windermere Lake Cruises and SLDC with the aim of identifying any solutions or locations for parking of coaches in order to reduce the impact of the problems currently being experienced. Councillors were positive about this meeting and wished to ensure that the issue of coaches parking on Newby Bridge Road is specifically addressed. The Clerk will circulate the date of the meeting to all Councillors and it was agreed that any Councillors who wish to attend are invited.</p>
69.  Action Agreed	<p><b>A Board and other Public Footway Obstructions:</b> The letter that has been drafted by CCC was circulated with the agenda. The aim is to deliver this to every café, bar and shop business in Windermere &amp; Bowness. The letter was reviewed and it was agreed that there needs to be specific reference to the regulations on curtilage. It was also agreed that the Town Council will print and distribute the letters and that the Clerk will be re-imbursed as overtime .</p>
70. Action Agreed	<p><b>Consultation on the Flood Wall at Calgarth View:</b> It was agreed that the Town Council respond positively to the consultation, supporting the work that is proposed.</p>
71. Action Agreed	<p><b>CCTV Cameras:</b> It was agreed that the Council will apply for CCTV cameras in the four locations that Cumbria Police have recommended- ie: Lamp post in front of the Albert pub in Bowness;</p>

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	<p>Lamp post outside the Country Hut (south end of Ash Street in Bowness) Lamp post at the junction of Elleray Road/Crescent Rd/Victoria Street in Windermere Lamp post at the junction of Crescent Road/Broad Street in Windermere. The main conditions of the application were noted as: The cameras will be monitored by the Dedicated Monitoring Unit. This will not be full-time but camera footage will be available for evidential purposes; Some grant funding may be available to the limit of £3,000 per camera. The Council will need to fund any further capital costs and will own the cameras, thereby being responsible for any licenses and maintenance costs for the lifetime of the cameras. The current maintenance contract expires in 2022 and will need to be re-let. There are only a limited number of additional cameras that the system is able to support (23 to get to a total of 83) and the Council must be aware that not all 4 of its proposals will come to fruition and that the police will strictly prioritise. The Town Council has set aside £30,000 in its reserves to fund this project but these are one-off funds and, if agreed, the Council will need to identify revenue budget as part of setting the 2020/21 budget.</p>
<b>72.</b>	<p><b>Dates of Next Meetings:</b> These were noted as follows: Wednesday 28<sup>th</sup> August 2019: Planning sub-committee Wednesday 11<sup>th</sup> September 2019: Full Council Wednesday 25<sup>th</sup> September: Planning sub-committee Wednesday 16<sup>th</sup> October 2019: Full Council.</p>
	<p><b>The Mayor closed the public part of the meeting for discussion in private session.</b></p>
<b>73. Action Agreed</b>	<p><b>Co-option of New Councillors:</b> Two application forms were reviewed. Cllr Lisa Greasley proposed and Cllr Leith Hallatsch seconded Mr Peter Cook. Cllr Leith Hallatsch proposed and Cllr Christine Hallatsch seconded Mrs Christine Cook. Both were co-opted as a unanimous decision of Council.</p>
	<p><b>The meeting closed at 9.20pm.</b></p>

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