



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Minutes of the Meeting of the Full Council. On 14th August 2024 at 7pm, Langstone House, Windermere

Minute No	
	<p>Present: Mayor Christine Hallatsch (Chair), Cllrs Jenny Borer, Peter Cook, Christine Cook, Beverley Cullen, Kendra Kennedy, Kay Kennedy Hardy, Kevin Heffernan, Lisa Greasley, Peter Hamilton, Caroline Kearney, Sandra Lilley, Fiona Poole, John Saunders and Marina Davis Also: Sally Parkyn (Town Clerk), Westmorland & Furness (W&F) Councillors Andrew Jarvis and Dyan Jones and Steve Bavin (arrived 7:20pm - traffic) and no members of the public. The meeting opened at 7pm</p>
64.	<p>Apologies and absence: Cllrs Adrian Legge (vacation) Also Beccy Pinder (Facilities Officer) W&FCllrs Will Clarke (illness)</p>
65.	<p>Full Council Minutes: The minutes of the Full Council Meeting held on 10th July 2024 were unanimously approved.</p>
66.	<p>Planning Subcommittee Meeting Minutes: The minutes of the Planning Subcommittee held on 24th July 2024 were noted.</p>
67.	<p>Declarations of Interest: Cllr Saunders declared his membership of the Bowness Bowling Club.</p>
68.	<p>Requests for Dispensations: Cllr Saunders was granted dispensation to speak and answer questions in relation to items concerning the bowling club.</p>
69.	<p>Public Input: Members of the public have the opportunity to make statements and ask questions of the Council (3mins is the maximum allowance). NONE</p>
70.	<p>Mayor and Member Announcements including Advisory Group reports <u>Cllr Greasley</u> reported that the Windermere in Bloom Advisory Group had completed their judging. Cumbria in Bloom have complete the judging of our entries. The award presentation is 15.10.24. Allotment meeting with Facilities Officer and allotment holders was very successful. Met with the W&FC playground inspector to get his advice about Longlands and also met with a representative for Produlic. Met with representative of Bowness and Windermere Community Care Trust to discuss future plans. Along with many other councillors attended the Code of Conduct Training and Lake District National Park Authority meeting with the new CEO at Brockhole. <u>Cllr Peter Cook:</u> reported that the Windermere Lake Water Quality Group had met to discuss the initial results of the testing program. These will be published soon. As representative on the Love Windermere board he noted that the director of Windermere Lake Cruises had been appointed as the new independent chair. The State of Windermere report is due to be published soon. They have also set up a communication and engagement strand to their work including using Hello Lamppost as an on the ground engagement tool.</p>

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	<p>Cllr Cullen: reported back from the Liaison Group meeting held on 26.7.24. where issues such as Langstone House were discussed along with the operation of the markets which are run by GLL. A request was made to speak to a locality officer from W&F Council's Thriving Communities.</p>
71.	<p>Westmorland & Furness Councillors' Reports: To receive updates from Westmorland & Furness Council Members.</p> <p>Cllr Jarvis reported that the W&FC Chief Executive Sam Plum had visited the area to see the key local issues.</p> <p>He had met with Fibrus regarding road closures and the need to improve their signage and be aware of the issues caused by closures during the busiest time of year.</p> <p>Cllr Jones had spoken to Sam Plum regarding the need for enforcement and the ongoing problems with bird feeding on the promenade, street permits and A boards and the need for more enforcement.</p> <p>Cllr Bavin reported that the Royalty Cinema is currently subject to negotiations with a prospective cinema tenant. He also explained that Glebe Road had been temporarily patched and would get a full resurface after the summer holidays ended.</p>
72.	<p>Facilities Officer's Report:</p> <ul style="list-style-type: none">• Toilets income for July finished at 18,206 (£1,406) more than July 2023.• Income for this month currently at £9117 as of 13.8.24.• There have been issues with cleaning staff due to 1 being off with Covid (now back as normal) and 1 being off due to husband having a heart attack. Healthmatic have been in contact to say they are now trying to recruit as that same cleaner (Paula) is due to have an operation with a long recuperation time. Maintenance and the only other cleaner shared 12 hour shifts to try cover the toilets in addition to their Ambleside contract which has been far from ideal during such a busy period. There has been a definite drop in the cleaning standards and an increase in complaints which Healthmatic have been made aware of.• Facilities Officer (FO) held a site meeting for allotment holders last month and has arranged for a composting talk from Peter Martin a volunteer master composter also up at the allotment site, rescheduled from Thursday 8th August now 22nd August at 5.30pm.• Revised allotment agreement has almost been completed (to go on Agenda for September P&F)• FO has resigned this morning. Her last date will be Friday 13th September. <p>There was a request by a councillor to change the toilet signage. This will be looked at by the Communication Advisory Group.</p>
73.	<p>Clerk's Report:</p> <ul style="list-style-type: none">• Clerk Training: Clerk has been working more with Scribe to get the set up compatible with the bespoke Town Council reporting format.• Honour Board: Quotes are in the process of being obtained from Signet Signs, Creative Honour Boards & Tribal Signs.

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- War Memorial Culvert: No response from Steps Cottage requesting report into the work they carried out on their section of the culvert. Will chase up & ask Environment Agency.
- Baddeley Clock and War Memorial cleaning: clerk has found a specialist company to come to give a quote and patch test. Further quotes will be obtained once a method that will not risk damaging the fabric of the structures has been established.
- Updating Deeds and Langrigg Lease: Thomas, Hayton and Winkley have responded with the information they need to update the records. Clerk will now collate it.
- Longlands Land: Thomas Hayton Winkley sent us the change of ownership from Land Registry dated April. Unfortunately, it seems to have been included in the SLDC sites vested in Westmorland and Furness so was transferred to them in May.
- Meeting with Produlic went ahead.
- Langstone House/New council office: No developments to report. W&FC have cut back the vegetation in response to our request.
- Finance: Cllrs Saunders and Kennedy have worked with clerk to format a bespoke Town Council financial reporting document that can be easily read and understood by all. She would like to express her thanks.
- Insurance: the Broad Street wall claim has been settled. The clerk is chasing up to find the progress of reclaiming the excess from the driver's insurance.
- W&FC Liaison Group: Next Liaison group is 20.9.24. Send items for Agenda to Cllr Cullen.
- Langrigg Play Area: Lease ready to be updated by Thomas, Hayton and Winkley.
- Roads: 20mph Zones: The Bowness 20pmh zone consultation begins on 4.9.24. The clerk would like volunteers to distribute posters to local venues and businesses advertising the 20mph consultation.
- Planning & Licensing: The Street Support Officer Scheme has recommenced and is proving helpful. They were recently thanked by the police for their assistance in a couple of incidents. There will be an end of trial stake holder evaluation on 9.9.24.
- We have been notified by LDNPA that there are amended details available on the planning portal for the Orrest Head Highways application. The Gateway project team have advised that these are very minor changes made following Highways consultations and the Planning Subcommittee will review them at their meeting on the 28th August. If however, any Councillor wishes to make comments on the amendments the deadline for submission is 4.9.24. The next Development Control Committee meeting is on 4.9.24 but the Agenda has not yet been published confirming which applications will be considered at that meeting.
- Facilities Officer (FO): Separate report by Facilities officer including public toilets.

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	<ul style="list-style-type: none">• Town Steward (TS): There has been weeding, dead heading, litter picking and top up planting of the planters and gardens areas looked after by the Town Steward.• Ellery Woods: The first bench has been installed in the new compartment and the base for the second bench begun this was delayed by rain. A date of 2pm on 18/9/24 has been set for the official opening of the new Native Creature Trail. Retired clerk Julie has been invited to cut the ribbon. All Councillors are invited. <p>Emails and phone calls: Notable correspondence</p> <ul style="list-style-type: none">• Tony Watson from LDNPA has accepted an invitation to speak to the Council before the Full Council Meeting on 9th October, time to be confirmed but probably 5:30pm.• Potential date for diary: 15th October - W&FC hope to hold a cabinet meeting at the Marchesi in Windermere with a public cabinet meeting at 10am and a private meeting with the Town Council at 2pm. To be confirmed• Windermere in Bloom Awards: 7pm Thursday 26th September 7pm, Marchesi all Councillors welcome.
74.	<p>Finance/Procedural:</p> <ul style="list-style-type: none">a) It was resolved to pay the invoices detailed on the Orders for Payment listing with the addition of £840 (inc VAT) to Tactical Security Ltd.b) The budget monitoring statement was reviewed. The new format of the report was agreed.c) The Council was notified that the Accounting statement had been restated to Moore, the external auditor, with amendments and additional supporting documents as in the papers circulated.
75.	<p>Replacement member for Planning Subcommittee</p> <p>The proposal to appoint a new member to the planning subcommittee was postponed until the 11th September meeting.</p>
76.	<p>Recommendation from Policy & Finance Advisory Group from the 25rd July 2024</p> <p>Councillors resolved to accept the minutes of the meeting of the Advisory Group. The recommendation were then discussed.</p> <ul style="list-style-type: none">a. Clerk's Report: It was unanimously agreed to go back to receiving the clerk's Report in table format.b. Finances: It was resolved that<ul style="list-style-type: none">A. the clerk will work with volunteers from the Council to find a reporting format that makes the essential information clear to Councillors.B. That the Council does not obtain cyber insurance at this time.c. Grant applications: It was resolved

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| | <p>A. That the Town Council does not award the grant to the National Methodist Youth Brass Band as it does not meet the wider grant awarding criteria.</p> <p>B. That the Town Council waits for a full grant application from Lakes Line Rail User Group regarding the station planters to make a decision.</p> <p>d. Allotments: It was resolved that:</p> <p>A. That the clerk has authorisation to make spends on the allotment items or work up to £500 but the Officer bring proposals for items that exceed that to council.</p> <p>B. That Officers be requested to update the allotment holder's agreement to ensure it is clear and accurate and bring to September's Policy and Finance meeting.</p> <p>C. That the allotment holders be authorised to apply for grants to improve the allotments with the approval of the Clerk.</p> <p>e. Christmas Lights: It was resolved that:</p> <p>A. That the council funds at least the safe installation of the Christmas lights obtained from the Winter Lights group for Christmas 2024.</p> <p>B. That the clerk provide an itemised report to enable the council to make comparison between the three contractors and decide which elements of the scheme to choose at Full Council.</p> <p>i. To vote whether to accept recommended quote for current festoon lighting.</p> <p>ii. To vote whether to accept the Winter Lights Advisory Group's recommended quote for additional festive lighting.</p> <p>The proposal to accept the full recommended quote (with the bulk of the funding to come from the contingency budget and the remainder to be transferred from the Longlands redevelopment budget as it won't be spent this financial year) was proposed by Cllr Saunders and Seconded by Cllr Heffernan and passed unanimously.</p> <p>f. Remembrance Day
It was resolved that the council should accept the offer of Sunbelt to provide the traffic management for free.</p> <p>g. Elleray Woods: It was unanimously resolved</p> <p>A. That council wait to hear what property owner's tree report says before making a decision on carrying out tree work.</p> <p>B. That the Council pay the sculptor £845 for installation of the sculptures and £65 for delivery. This work to be funded half from the Orrest Head budget and half from contingency.</p> <p>Additionally, Cllr Saunders thanked Cllr Greasley for her hard work in getting the project completed at a reasonable price.</p> <p>h. Toilets</p> |
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	<p>It was unanimously resolved that to save the Facilities Officer's time the council receive a written report unless there is a significant proposal on which her advice is required.</p> <p>i. 20mph scheme: It was resolved that the Clerk continues to follow up with Westmorland and Furness Council to obtain the information which was offered. Cllrs Saunders, Hamilton, Kearney, Hallatch and W&FCllr Bavin volunteered to distribute information about the consultation to local businesses in September.</p> <p>j. Longlands: Considered in closed session.</p> <p>k. Langstone House: It was resolved by a majority that the clerk write to the CEO of W&FC stating that while the Town Council is supportive of the idea of converting Langstone House into affordable homes, the offer to move into a converted depot building in Broad Street Car Park has been reconsidered and rejected. It would not be large enough to fit the Full Council and public so would not represent the best use of public funds. The Town Council would be interested in exploring the use of the library building to provide a suitable space and other options. Locating a Town Council meeting room at the library, which could also be used by other community organisations, would free up funds to make the necessary repairs to the library building to ensure it is fit for purpose into the future when the Holocaust Museum moves out.</p> <p>l. Langrigge Play area: Standing item - no recommendations</p> <p>m. Lake's Parish Council's Vote of no Confidence in the LDNPA: That the item be revisited at the Policy and Finance meeting in September.</p> <p>n. Consultations: It was resolved that Councillors should submit individual responses to the to the W&FC Public Spaces Protection Order consultation.</p> <p>o. VE Day 80 - 8th May 2025: A decision about whether the Town Council should commemorate the VE Day 80th Anniversary with a beacon lighting on Orrest Head was postponed until September.</p> <p>p. Communication: It was resolved that the Clerk to set up an All Councillors Whatsapp group but be aware of the needs to consult mobile phone free councillors separately.</p>
77.	<p>Policy updates: It was unanimously resolved to:</p> <p>a. To accept the reviewed Health & Safety Policy.</p> <p>b. To accept the new Equality & Diversity Policy in place of the Equality Policy.</p>
78.	<p>Conservation Area Improvements It was resolved that the Clerk invites officers and Cllrs from Westmorland & Furness council along with the LDNPA Officers to a meeting on 9.10.24 along with representatives of Lakes Parish. The meeting will be to consider the use of A Boards and to work together to improve the conservation areas in our Towns.</p>

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79.	<p>Variation request to Windermere Lake Byelaw Exemption application Windermere Motorboat Racing Club.</p> <p>It was unanimously resolved to support the proposed variation.</p>
	<p>The Chair concluded the business in public at 8:45pm and moved into private session for discussion of the following item:</p>
80.	<p>Longlands Recreation Area:</p> <ul style="list-style-type: none">a. It was resolved that there was no current action required relating to the lease on the land as the lawyer advised.b. It was resolved to accept the recommendation of Policy and Finance that Enviroguard be appointed to carry out a survey of the drains under the site.
81.	<p>Dates of Next Meetings:</p> <p>To note dates of forthcoming meetings as follows, starting at 7pm unless noted otherwise: Wednesday 28th August: Planning Subcommittee Meeting (Langstone House) Wednesday 4th September: Orrest Head & Elleray Woods Site Visit (3pm bottom of track) Wednesday 11th September 2024: Full Council (Langstone House)</p>
	<p>The Mayor concluded the business of Full Council at 8:56pm</p>

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