



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Minutes of the Meeting of the Annual Meeting (AGM) On 10th May 2023 at 7pm, Langstone House, Windermere

Minute No	
	<p>Present: Mayor Kate Tripp (in the chair for items 171 and 172), Jenny Borer, Peter Cook, Leith Hallatsch, Christine Hallatsch, Christine Cook, Marina Davis, Lisa Greasley, Peter Hamilton, John Saunders, Caroline Kearney Also: Sally Parkyn (Town Clerk), Rebecca Pinder (Asst Town Clerk), and 2 members of the public.</p> <p>The meeting opened at 7pm</p>
171.	<p>Apologies and absence: Cllrs Adrian Legge & Lisa Greasley (prior commitments), W&FC Cllrs Andrew Jarvis, Steve Bavin, Will Clark & Dyan Jones (W&FC Locality Board meeting)</p>
172.	<p>Election of Town Mayor: Cllr Leith Hallatsch, proposed by Cllr John Saunders and seconded by Cllr Christine Hallatsch, was elected by secret ballot and with 6 votes compared to 5 votes for Cllr Sandra Lilley. He and the Clerk signed the Acceptance of Office. The rest of the meeting was chaired by Cllr Leith Hallatsch.</p>
1.	<p>Election of Deputy Mayor: Cllr Lisa Greasley was proposed as Deputy Mayor by Cllr Adrian Legge and seconded by Cllr Sandra Lilley. She was duly elected unanimously</p>
2.	<p>Item to be discussed in private session: It was agreed that the following item should be discussed in private session at the end of the meeting due to the personal or confidential content of the report: the Longlands Lease with the Bowness Bowling Club.</p>
3.	<p>Representation on organisations and committees: The following appointments were agreed: Internal Groups:</p> <ul style="list-style-type: none">a) Planning sub-committee: Christine Cook (chair) Jenny Borer, Adrian Legge, Sandra Lilley, & Marina Davis.b) Policy & Finance Advisory Group: Lisa Greasley (chair), Jenny Borer, Marina Davis, Christine Hallatsch, Leith Hallatsch, Peter Hamilton, John Saunders, Kate Trippc) Communications Advisory Group: Marina Davis (lead), Caroline Kearney, Sandra Lilleyd) Parks & Open Spaces Advisory Group (including Longlands): Lisa Greasley (lead), Christine Hallatsch, Leith Hallatsch, John Saunderse) Orrest Head & Elleray Woods Advisory Group: Lisa Greasley (lead), Adrian Leggef) Windermere in Bloom Project Group: Christine Hallatsch (Lead), Lisa Greasley, Leith Hallatschg) Car Parking Project Group: Lisa Greasley, John Saundersh) Local Government Reform Project Group (W&FC liaison group): Peter Cook (lead), Jenny Borer, Marina Davis, Sandra Lilley, Kate Tripp

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	<p>i) Langstone House Advisory Group: Jenny Borer, Lisa Greasley, Leith Hallatsch, John Saunders</p> <p><u>External Representation</u></p> <p>j) W&FC Lake Administration Committee: Jenny Borer, Peter Hamilton, Leith Hallatsch, Adrian Legge, John Saunders</p> <p>k) Ferry Advisory Group (W&FC): Adrian Legge</p> <p>l) CALC South Lakeland: Leith Hallatsch, Christine Hallatsch</p> <p>m) Goodly Dale Cottage Homes (4year term to 2023): as there was a requirement to take on full legal trusteeship, there was no one able to take on that role so the council have withdrawn from the group.</p> <p>n) Lakes Line User Group: Kate Tripp, Sandra Lilley</p> <p>o) Community Rail Partnership: Kate Tripp, Sandra Lilley</p> <p>p) Windermere Youth Project: Caroline Kearney</p> <p>q) Bowness and Windermere Chamber of Trade: John Saunders, Peter Hamilton</p> <p>r) Windermere Endowed Schools Foundation (3year term to expire in May 2024): Cllr Lisa Greasley & Christine Hallatsch.</p> <p>s) St Mary's Surgery Patient Group: Jenny Borer</p> <p>t) Cumbria Health on Call: Sandra Lilley</p> <p>u) 597 Bus Group: Lisa Greasley, Sandra Lilley</p> <p>v) Town Twinning: Council representative: Jenny Borer (chair), Leith Hallatsch, Christine Hallatsch</p> <p>w) Visitor Strategy Group: this group is now in abeyance and will be removed from list.</p> <p>x) Windermere Gateway: Leith Hallatsch, Lisa Greasley</p>
4.	<p>Full Council Minutes: The minutes of the Annual Parish Meeting and Full Council Meeting held on 19th April 20223were accepted as a true and accurate record.</p>
5.	<p>Planning sub-committee Minutes: The minutes of the sub-committee meeting held on 26th April 2023 were noted.</p>
6.	<p>Declarations of Interest: NONE</p>
7.	<p>Requests for Dispensations: NONE</p>
8.	<p>Public Input: A question was asked by a member of the public following up on the question at the Parish Meeting regarding the plants affecting visibility at the traffic island by Nat West. The work</p>

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	had already been completed by the Town Steward - lowering vegetation, removing taller plants and a fly posted sign.
9.	<p>Mayor & Member Updates:</p> <p>Cllr Jenny Borer invited all Councillors and the public to attend the 25 Year anniversary celebration for Town Twinning between Windermere & Bowness and Diessen am Ammersee to be held on in Bowness on Sunday 28th May 2023 starting at 10am on Bowness Bay. It will include the performance of the Diessen Brass Band on the Glebe Bandstand, speeches and the presentation of a bench.</p> <p>Cllr Peter Hamilton reported that he had been following up on concerns about pavement safety in Bowness. He also noted concerns about potential breaches of licensing conditions in the area.</p> <p>Cllr Kate Tripp had received an invitation to meet with Matt Staniak and Pattinsons and was sending to Cllr Leith Hallatsch as the new Mayor.</p>
10.	<p>District & County Councillors' reports:</p> <p>W&FC Cllr Steve Bavin arrived after the Locality Board meeting and noted he had reported the pavement safety issue and was working to ensure the Windermere recycling area stayed tidy.</p>
11.	<p>Clerk's Report:</p> <p>The Clerk had circulated a progress report on various projects that are currently underway. She briefed Council on recent developments:</p> <p>Public Toilets: there has been damage to the wall outside Broad Street public toilets which the Town Steward is due to fix and work to improve security at Rayrigg Meadow is underway.</p> <p>Elleray Woods: the tarmac work has had to be postponed as Electricity North West have notified of their need to dig a trench up the track.</p> <p>Langrigge Play Area Lease renewal: there has been a suggestion by Windermere Endowed's solicitor that the Council should pay a higher rent for the lease than the current peppercorn rent. The clerk has informed them of the ongoing costs which the Council incurs in maintaining the play area and suggested an additional rent payment would not be acceptable to the Council.</p> <p>Planning & Licensing: the CIA has been sent to senior officers and should be presented to the Licensing Committee in due course. A letter requesting reinstatement of marshals in Bowness has been sent to Steph Cordon Director for Thriving Communities.</p> <p>Facilities Officer: allotment invoices have been sent out and only two remain outstanding.</p> <p>Town Steward: The traffic island planting has been pruned and flyposted sign removed improving visibility. New season planting has begun. It has been arranged with PCSO Blacow that the mini police are to help with planting in Library Garden to improve community</p>

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	<p>engagement. The wood for the new fencing has been ordered. The tree survey has been carried out resulting in one urgent felling, the written report recommends work to three further trees which will be organized shortly.</p> <p>General Power of Competence: The Council cannot declare that it duly met the requirements of the General Power of Competence for the civic year 2022-23: Although more than two thirds of councillors have been elected rather than co-opted or appointed (13 out of 13 councillors), the clerk is not yet qualified CiLCA and has not attended the training course on the General Power; but will begin in the next intake in September.</p>
12.	<p>Invoice Payments:</p> <p>a) Council approved those items included on the Orders for Payment list which had been circulated with the agenda and in addition approved the following: The Facilities Officer's expenses of £62.99, HSBC bank charges of £10, a Water Plus bill for Pinfold Toilets for April of £60.61 and payment of up to £1000 to reimburse the Town Steward for the plants he is purchasing for the new planters this month.</p>
13.	<p>Year End Accounts for financial year 2022-23: Council reviewed and approved the following statements:</p> <p>a) Internal Audit report 2022-23(AGAR 3) b) Annual Governance Statement 2022-23, answering yes to all questions (AGAR 4) c) Accounting Statements 2022-23 (AGAR 5)</p> <p>The Accounts were signed by the Mayor and RFO and will be made available for public inspection during the statutory period of Monday 5th June to Friday 14th July 2023.</p>
14.	<p>Recommendation from Policy & Finance Advisory Group from the 27th April 2023 After amendments were made the minutes of the Policy & Finance Advisory Group Meeting held on 27th April 2023 were accepted as a true and accurate record.</p> <p>Councillors approved the following recommendations:</p> <p>a. That in future the clerk presents a relative variance from the budget forecast at Full Council meetings.</p> <p>b. That a grant of £250 be awarded to the Comic Arts Festival. Proposer Cllr Christine Halltasch, seconder Cllr Jenny Borer, passed unanimously.</p> <p>c. That a £520 grant to Windermere Food Farm be approved. Proposer Cllr Jenny Borer, seconder Cllr Christine Halltasch. Vote: 9 in favour, 2 against, no abstentions, passed by majority.</p>

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	<p>d. That the quote for £947.50 +VAT for the timed access controls for Rayrigg Meadow toilets and changing places room be accepted. Proposed Cllr Christine Hallatsch, seconder Cllr Jenny Borer, passed unanimously.</p> <p>e. That Councillors be asked to read and contact the clerk with any suggested changes to the draft terms of reference before 14th June 2023</p> <p>Councillors discussed and withdrew the following items with the intention that more specific proposals be presented at the next council meeting:</p> <p>f. That the clerk be authorized to write to both United Utilities and the Environment Agency to convey our thoughts about water quality in Windermere Lake and the proposed investment to reduce sewage spills.</p> <p>g. That the full council be asked if they want to celebrate the completion of Jubilee gardens with an event to unveil the mural.</p>
14.	<p>Dates of Next Meetings: The following dates were noted. All meetings will commence at 7pm: Wednesday 24th May 2023: Planning sub-committee (Langstone House) Wednesday 14th June 2023: Full Council (Langstone House)</p>
	<p>The Mayor concluded business in public at 8:20pm and moved to private session for the following agenda items:</p>
15.	<p>Longlands Lease with Bowness Bowling Club: The following was agreed: That the clerk be authorized to write to the chair of Bowness Bowling Club setting out revised terms for the lease.</p>
	<p>The Mayor concluded the business of Full Council at 8:30pm</p>

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