



# WINDERMERE & BOWNESS TOWN COUNCIL

*Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge*

## Minutes of the Meeting of the Annual Meeting (AGM) On 4<sup>th</sup> May 2022 at 7pm, Marchesi Centre, Windermere

Minute No	
	<p><b>Present:</b> Mayor Adrian Legge (in the chair for items 170 and 171), Jenny Borer, Peter Cook, Leith Hallatsch, Christine Hallatsch, Christine Cook, Marina Davis, Lisa Greasley, Kate Tripp, Magda Khan, John Saunders, Catherine Musetti. Also: Julie Hartley (Town Clerk), Rebecca Pinder (Asst Town Clerk), ex Cllr Mike Stafford and 3 members of the public. CCC Councillor Jim Bland. The meeting opened at 7pm</p>
170.	<p><b>Apologies and absence:</b> Cllrs Peter Hamilton &amp; Grania Nicholson (work commitments), SLDC Cllrs Andrew Jarvis &amp; Kevin Holmes. The Clerk also announced the resignations of Fiona Wilkinson and Joanne Daley. There are now 6 vacancies to be filled. Mayor Legge welcomed to the meeting ex Councillor Mike Stafford. It was a welcome opportunity for the Council to say goodbye in person to Mike and to thank him for his service. He was presented with a certificate for a sapling tree to be planted by Friends of the Lake District.</p>
171.	<p><b>Election of Town Mayor:</b> Cllr Kate Tripp, proposed by Cllr Adrian Legge and seconded by Cllr Leith Hallatsch, was elected unanimously as Town Mayor and she and the Clerk signed the Acceptance of Office. The rest of the meeting was chaired by Cllr Tripp.</p>
1.	<p><b>Election of Deputy Mayor:</b> Cllr Leith Hallatsch was elected as Deputy Mayor, with 8 votes compared to 3 votes for Cllr Lisa Greasley.</p>
2.	<p><b>Item to be discussed in private session:</b> The Clerk explained that this agenda item was no longer necessary, as the application for co-option had been withdrawn.</p>
3.	<p><b>Representation on organisations and committees:</b> The following appointments were agreed: <b>Internal Groups:</b></p> <ul style="list-style-type: none"><li>a) Planning sub-committee: Cllrs Borer, Legge, Musetti, Christine Cook, Marina Davis.</li><li>b) Policy &amp; Finance Advisory Group: Cllrs Leith Hallatsch, (to Chair), Tripp, Saunders, Borer, Christine Hallatsch &amp; Lisa Greasley</li><li>c) Communications Advisory Group: Cllrs Marina Davis &amp; Kate Tripp.</li><li>d) Parks &amp; Open Spaces Advisory Group (including Longlands): Cllr Lisa Greasley (lead councillor), Magda Khan, Christine Hallatsch, Cath Musetti &amp; John Saunders.</li><li>e) The Health &amp; Welfare Advisory Group was disbanded.</li><li>f) Orrest Head &amp; Elleray Woods Advisory Group: Cllrs Adrian Legge, Lisa Greasley, external leader of group: Dr Helen Jones (final year)</li></ul>

Signed as a true and accurate record:



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	<p>g) Community Liaison Advisory Group: Cllrs Leith Hallatsch &amp; Christine Hallatsch.</p> <p>h) Windermere in Bloom Project Group: Cllrs Christine Hallatsch (to lead), Leith Hallatsch, Lisa Greasley, Kate Tripp.</p> <p>i) Longlands Project Group - This was combined with Parks &amp; Open Spaces.</p> <p>j) Car Parking Project Group: Cllrs John Saunders, Peter Cook, Lisa Greasley.</p> <p>k) Local Government Reform Project Group: Cllrs Pete Cook (lead), Jenny Borer, Marina Davis, Kate Tripp.</p> <p>l) NEW: Town Clerk recruitment advisory group: Cllrs John Saunders, Lisa Greasley, Leith Hallatsch &amp; Jenny Borer.</p> <p>m) NEW: Langstone House Advisory Group: Cllrs John Saunders, Lisa Greasley, Leith Hallatsch, Adrian Legge, Jenny Borer &amp; Kate Tripp.</p> <p><b><u>External Representation</u></b></p> <p>a) SLDC, Lake Administration Committee: There were 6 councillors nominated for 5 places, so a secret ballot was held. This resulted in the following councillors being appointed to the group: Cllrs Jenny Borer (12), Kate Tripp (12), John Saunders (12), Leith Hallatsch (11), Peter Cook (11). Cllr Peter Hamilton received the lowest number of votes and was not appointed to Lake Administration.</p> <p>b) Ferry Advisory Group (CCC): Cllr Adrian Legge</p> <p>c) CALC South Lakeland: Cllrs Kate Tripp, Leith Hallatsch, Christine Hallatsch</p> <p>d) Goodly Dale Cottage Homes (4year term to 2023): Cllr Grania Nicholson</p> <p>e) Lakes Line User Group (&amp; Community Rail Partnership): Cllr Kate Tripp</p> <p>f) Windermere Youth Project: Cllr Magda Khan.</p> <p>g) Bowness and Windermere Chamber of Trade: Cllr John Saunders</p> <p>h) Windermere Endowed Schools Foundation (3year term to expire in May 2024): Cllr Lisa Greasley &amp; Christine Hallatsch.</p> <p>i) St Mary's Surgery Patient Group: Cllr Jenny Borer.</p> <p>j) 597 Bus Group: Cllr Lisa Greasley</p> <p>k) It was agreed that there would be no Councillor nominated to Bowness &amp; Windermere Forward, as this group is currently non-operational.</p> <p>l) Town Twinning: Council representative: Cllr Adrian Legge.</p> <p>m) 2021 Visitor Group: Cllr Kate Tripp.</p> <p>n) Gateway Group: Cllr Kate Tripp</p> <p>o) A592 Highways project group: Cllr Cath Musetti.</p> <p>p) It was agreed that there would be no councillor nominated to the Geese Management Group, as this is currently non-operational, with no contact from LDNPA for over a year.</p>
4.	<p><b>Full Council Minutes:</b> The minutes of the Annual Parish Meeting and Full Council Meeting held on 6<sup>th</sup> April 2022 were accepted as a true and accurate record.</p>
5.	<p><b>Planning sub-committee Minutes:</b> The minutes of the sub-committee meeting held on 27<sup>th</sup> April 2022 were noted.</p>

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6.	<b>Declarations of Interest:</b> NONE
7.	<b>Requests for Dispensations:</b> NONE
8.	<b>Public Input:</b> <u>Steve Sutton</u> , a local business owner addressed the Council and spoke directly and strongly about the problems he is experiencing with SLDC licensing. Town Council noted his comments. <u>Mike Stafford</u> put forward some ideas aimed at dealing with car parking in Windermere, including the need for a multi storey car park. Cllr John Saunders confirmed that, during the car parking review, completed several years ago, this was an option that was considered. Mike also highlighted the poor quality of the stone-work as part of the new project on the promenade. It was agreed that this project has been poorly managed and consulted on and that, as it is led by Cumbria Police, there is little more that can be achieved. Town Council has made its views very clear on this project.
9.	<b>Mayor &amp; Member Updates:</b> <u>Cllr Adrian Legge</u> : Had attended meetings on Local Government Reform, including an interesting meeting with the South Cumbria Rivers Trust, concerning water quality in Windermere Lake. The 175 <sup>th</sup> anniversary events put on by the Lakes Line User group had been very enjoyable and he had delivered a speech on behalf of the Council. He and Cllr Kate Tripp had received a briefing and update on Windermere Gateway and had, once again, stressed the importance of affordable housing for local people. Cllr Legge had attended the girl guiding annual dinner - a delightful event, and given a speech. A site visit was held with the planning sub-committee members and the LDNPA Tree Officer and Head of Planning, which had been invaluable in improving knowledge of how tree preservation works and of the issues facing enforcement officers nationally. His final event as Mayor was to attend the Mayor of Kendal's Annual Charity Dinner, along with Deputy Mayor Kate Tripp. This was an excellent event and a fitting end to a busy but enjoyable Civic Year as Mayor. <u>Cllr Greasley</u> : was pleased to update that the Environment Agency have completed the work at the bottom section of Queens Park. She had spoken to CCC and confirmed that their aim is to complete work on the Promenade before the late May bank holiday and this will affect when the Town Council's flower boxes are erected. She has been liaising with the contractor on this. The work to improve the garden behind Bowness Bay is well advanced and it is hoped to finalise this by the end of May. Finally, there has been a marked increase in fly posting around Windermere and it is time to consider what can be done. It was agreed that this will be added to the next Policy & Finance Advisory Group agenda. <u>Cllr John Saunders</u> : raised the issue of the stone wall at Birthwaite Gardens, demolished in the recent storms. It is becoming more dangerous, as youths are using the fallen stones as missiles. It was agreed that the Clerk would report this to SLDC as a matter of urgency.

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	<p><u>Cllr Peter Cook</u>: had submitted a written update on recent work on LGR, which included sending messages to candidates in the local elections as to the issues regarding Windermere Lake.</p> <p><u>Cllr Jenny Borer</u>: Along with various planning sub-committee meetings, had been involved in the Lakes Line 175<sup>th</sup> Anniversary celebrations and had unveiled the plaque which will be sited in Windermere Station. This was covered on Border news.</p> <p><u>Mayor Kate Tripp</u>: had been busy with the Lakes Line celebrations, as a member of the group, had attended a meeting of the Trefoil Guild (linked to girl guides), had completed meet and greet sessions at Windermere Station and meetings on LGR. In addition to planning and policy &amp; finance meetings, she had attended an interesting meeting of Lake Administration, where it became clear that many of the SLDC members did not have information on the Town Council's position on ownership of surplus funds from the Lake. The Clerk has now circulated a copy of the two letters sent to the Secretary of State to each individual member of Lake Administration. Finally, Kate underlined Cllr Legge's comments about the Mayor of Kendal's dinner, which had been very enjoyable.</p>
10.	<p><b>District &amp; County Councillors' reports:</b></p> <p>Cllr Jim Bland provided updates on road improvements on the A5074 and Bowness Roundabout, which is working well. He confirmed that serious consideration is being given to removing one or two car parking spaces at the bottom of Crag Brow in order to improve safety.</p>
11.	<p><b>Clerk's Report:</b></p> <p>The Clerk had circulated a progress report on various projects that are currently underway. She briefed Council on a recent development. The Environment Agency have formally asked the Town Council to make good some defects which they have photographed on the culvert which runs underneath the War Memorial. The Clerk has got back to the EA immediately to ask for more help and guidance. This will be a priority to be sorted out as quickly as possible, given potential liabilities.</p>
12.	<p><b>Elleray Woods Advisory Group:</b></p> <p>The record of the site visit meeting held on 6<sup>th</sup> April was noted.</p>
13.	<p><b>General Power of Competence:</b></p> <p>The Council declared that it duly met the requirements of the General Power of Competence for the civic year 2022-23, namely:</p> <p>The clerk is qualified CiLCA and has attended the training course on the General Power; More than two thirds of councillors have been elected rather than co-opted or appointed (10 out of 14 councillors)</p>
14.	<p><b>Invoice Payments:</b></p> <p>a) Council approved those items included on the Orders for Payment list which had been circulated with the agenda and in addition approved the following:</p> <p>Treble 3: IT &amp; Mailbox support (annual): £79.20</p> <p>Viking: Cartridges &amp; Paper: £248.75</p>

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	<p>Marchesi Centre: Room hire and refreshments for APM: £53 Town Steward: £1,315.80 Enviroguard: Unblocking of drains at B Fold toilets: £294 Steve Hicks: 5 benches for Bowness Bay garden (£4,300)</p> <p>b) Council approved payment of a grant of £1,200 to the Phoenix Centre for workshops with young people on the arts.</p>
15.	<p><b>Year End Accounts for financial year 2021-22:</b> Council reviewed and approved the following statements:</p> <ul style="list-style-type: none"><li>a) Internal Audit report 2021-22 (AGAR 3)</li><li>b) Annual Governance Statement 2021-22, answering yes to all questions (AGAR 4)</li><li>c) Accounting Statements 2021-22 (AGAR 5)</li></ul> <p>The Accounts were signed by the Mayor and RFO and will be made available for public inspection during the statutory period of Monday 13th June to Friday 22nd July 2022.</p>
16.	<p><b>Dates of Next Meetings:</b> The following dates were noted. All meetings will commence at 7pm: Wednesday 18<sup>th</sup> May 2022: Planning sub-committee (Langstone House) Wednesday 8<sup>th</sup> June 2022: Full Council (Marchesi Centre)</p>
	<p><b>The meeting closed at 8.40pm</b></p>

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