



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Minutes of the Meeting of the Annual Meeting (AGM) On 5th May 2021 at 7pm (via Zoom)

Minute No	
	<p>Present: Mayor John Saunders (in the Chair for item 287 & 288), Cllrs Adrian Legge, Jenny Borer, Peter Cook, Leith Hallatsch, Christine Hallatsch, Christine Cook, Marina Davis, Lisa Greasley, Kate Tripp, Fiona Wilkinson, Magda Khan, Peter Hamilton, Ian Telford, Catherine Musetti, Grania Nicholson, Alan Hands. Also: Julie Hartley (Town Clerk), Rebecca Pinder (Asst Town Clerk) and councillor nominee Joanne Daley. SLDC/CCC Councillors: Kevin Holmes & Jim Bland. The meeting opened at 7pm</p>
287.	<p>Apologies and absence: Cllrs Tim Shearer. Mike Stafford, SLDC Cllrs Dyan Jones & Andrew Jarvis. Council also agreed a further leave of absence for Cllr Mike Stafford until the return to meetings in person on 14th July 2021.</p>
288.	<p>Election of Town Mayor: Cllr Adrian Legge, proposed by Cllr Jenny Borer and seconded by Cllr Cath Musetti, was elected unanimously as Town Mayor and he and the Clerk signed the Acceptance of Office. The rest of the meeting was chaired by Cllr Legge. Mayor Legge expressed his delight at being elected and felt honoured to accept. He would do his very best on behalf of the community, but recognized he had a hard act to follow in Cllr Saunders. Mayor Legge thanked John for his committed service to the Town over the last two years. He had been responsible for many improvements to how the Council works and interacts with the public and was a key source of stability in the community during the difficult times of the last year. This was recognized by Council in the usual way with a round of applause. Mayor Legge then went on to thank the Clerk, without whom the Town Council simply would not function.</p>
1.	<p>Election of Deputy Mayor: Cllr Kate Tripp was elected as Deputy Mayor, with 12 votes compared to 6 votes for Cllr Greasley (one absention from Cllr Saunders)</p>
2.	<p>Item to be discussed in private session: It was agreed to discuss the co-option of a new councillor in private session at the end of the meeting, due to the personal nature of the content.</p>
3.	<p>Representation on organisations and committees: The following appointments were agreed: Internal Groups: a) Planning sub-committee: Cllrs Borer, Legge, Tripp, Hands, Musetti, Christine Cook. b) Policy & Finance Advisory Group: Cllrs Tripp (to Chair), Legge, Borer, Saunders, Greasley, Christine Hallatsch, Leith Hallatsch. c) Public Facilities (Toilets) Advisory Group: Cllrs Greasley, Pete Cook, Kate Tripp.</p>

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	<p>d) Communications Advisory Group: Cllrs Marina Davis, Alan Hands, Kate Tripp, Peter Hamilton (on call if required)</p> <p>e) Parks & Open Spaces Advisory Group: Cllr Lisa Greasley, Magda Khan, Tim Shearer.</p> <p>f) Health & Welfare Advisory Group: Cllrs Magda Khan, Alan Hands, Grania Nicholson.</p> <p>g) Orrest Head & Elleray Woods Advisory Group: Cllrs Adrian Legge, Lisa Greasley, Ian Telford, external leader of group: Dr Helen Jones</p> <p>h) Community Liaison Advisory Group: Cllrs Leith Hallatsch, Fiona Wilkinson.</p> <p>i) Windermere in Bloom Project Group: Cllrs Christine Hallatsch (to lead), Leith Hallatsch, Lisa Greasley, Kate Tripp.</p> <p>j) Longlands Project Group: Cllrs Mike Stafford, Lisa Greasley, Magda Khan, Leith Hallatsch.</p> <p>k) Car Parking Project Group: Cllrs Adrian Legge, Lisa Greasley, Jenny Borer</p> <p>l) Local Government Reform Project Group: Cllrs Pete Cook, Jenny Borer, Marina Davis, Kate Tripp.</p> <p>External Representation</p> <p>a) SLDC, Lake Administration Committee: Cllrs Jenny Borer, Kate Tripp, Leith Hallatsch, Christine Hallatsch, Peter Hamilton.</p> <p>b) Ferry Advisory Group (CCC): Mayor Adrian Legge.</p> <p>c) CALC South Lakeland: Mayor Adrian Legge, Cllrs Kate Tripp, Leith Hallatsch.</p> <p>d) Goodly Dale Cottage Homes (4 year term to 2023): Cllr Grania Nicholson</p> <p>e) Lakes Line User Group (& Community Rail Partnership): Cllr Mike Stafford.</p> <p>f) Windermere Youth Project: Cllr Magda Khan.</p> <p>g) Bowness and Windermere Community Care Trust: Cllr Magda Khan.</p> <p>h) Bowness and Windermere Chamber of Trade: Cllr Alan Hands</p> <p>i) Windermere Endowed Schools Foundation (3 year term to expire in May 2024): Cllr Lisa Greasley & Christine Hallatsch.</p> <p>j) St Mary's Surgery Patient Group: Cllr Jenny Borer.</p> <p>k) 597 Bus Group: Cllr Lisa Greasley</p> <p>l) Bowness & Windermere Forward: Cllr Peter Hamilton.</p> <p>m) Town Twinning: Mayor Adrian Legge, Cllr Jenny Borer.</p> <p>n) 2021 Visitor Group: Deputy Mayor Kate Tripp.</p> <p>o) Gateway Group: Mayor Adrian Legge.</p> <p>p) A592 Highways project group: Cllr Cath Musetti.</p> <p>q) Geese Management Group: Cllr Peter Hamilton.</p>
4.	<p>Full Council Minutes: The minutes of the Annual Parish Meeting and Full Council Meeting held on 14th April 2021 were accepted as a true and accurate record.</p>
5.	<p>Planning sub-committee Minutes: The minutes of the sub-committee meeting held on 28th April 2021 were noted.</p>
6.	<p>Declarations of Interest: NONE</p>

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7.	Requests for Dispensations: NONE
8.	Public Input: NONE
9.	Mayor & Member Updates: <u>Cllr Ian Telford:</u> thanked those councillors who had made up the work party that laid gravel on the footpath at the back of School Knott. There is still a substantial amount remaining so another session will be organized. <u>Mayor Legge:</u> had taken part in numerous meetings and phone calls aimed at achieving the best design possible for the new interpretation boards, which are part of the Orrest Head access project. Fellow members of the Advisory Group had been involved and it is felt that the design is almost agreed. He had also given time to dealing with complaints from residents about litter at Millerground and trespassing on the roof of the Marchesi Centre. <u>Cllr Saunders:</u> Had attended the Gateway meeting. Consultants are still working to produce draft plans but it is hoped to start public consultation in the coming weeks. The first consultation exercise will focus on plans for the re-organisation of the road structure. Town Council will need to raise awareness when the consultation is launched and ensure that local people are given the opportunity to respond. <u>Cllr Greasley:</u> Had been in touch with SLDC on a number of issues and was pleased to update that there are now plans in place to improve the corner of Queens Park which has been prone to flooding for many years. <u>Cllr Musetti:</u> Updated on the walkabout in Bowness that she had conducted with Kate Tripp at the weekend. It was pleasing to see that most people were enjoying themselves. The Councillors talked to a few business owners about street use and the need for pedestrian access and also to the SLDC Marshalls. All councillors agreed that the Marshalls are doing a really good job and that, as the summer progresses, this is a much needed and positive contribution from SLDC. <u>Cllr Hamilton:</u> Updated on progress to site one of the Council's unused notice-boards on the site of St Martin's Church. There may be a cost to pay to the diocese, but this can be agreed at a future date. <u>Cllr Leith Hallatsch:</u> updated on some issues with the finalization of the LDNPA Local Plan. <u>Cllr Wilkinson:</u> Raised the issue of litter picking locally and the amount of needles found in some locations. It was agreed that this should be reported to the local police and the Clerk underlined guidance that had been received from the police about reporting issues of this kind via 101, as it will then be recorded for statistical purposes and ensures that the police can target resources.
10.	District & County Councillors' reports: <u>Cllr Bland:</u> Had been to Bowness at the weekend to take a look at how the re-opening is progressing. Was pleased to report that there did not appear to be too many problems, apart from pavement parking on the Glebe.

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	<p>Cllr Kevin Holmes: had attended an SLDC briefing on the work of the Marshalls and highlighted that the plan is to keep them in place for the entire summer, with the funding available. Had also attended a briefing on work that can be done to reduce negative impact on the environment in our area.</p>
11.	<p>Clerk's Report: The Clerk had circulated a progress report on various projects that are currently progressing. This was noted. The Assistant Clerk updated on the public toilets and was pleased to report that all six facilities are now open and contactless payment has been installed.</p>
12.	<p>Elleray Woods Advisory Group: The notes of the site visit meeting held on 13th April were noted and Mayor Legge updated further on the access project. It is hoped that work will start on 17th May and that the access path to the summit can be finalized before the summer holidays. This may not include the siting of the new seating, which could take longer. There was a brief discussion about an event to mark this achievement and Mayor Legge confirmed that this will be organised after the work is finalized and will include all those who have contributed over the years.</p>
13.	<p>Policy & Finance Advisory Group: The minutes of the meeting held on 29th April 2021 were noted and the following decisions made on the recommendations:</p> <p>a) <u>New Council office & meeting room:</u> The final draft plans were approved with the following suggested amendments:</p> <ul style="list-style-type: none">• Windows on gable end to be two narrow portrait windows to allow for space on the internal wall in between for the AV screen.• Move the kitchen to the space next to the office in the entrance way, to allow for more public seating.• The plan needs to show the signage as Windermere & Bowness Town Council. <p>It was also confirmed by the Clerk that SLDC will consult the Town Council on the proposals for Langstone House and that the Clerk will liaise with Councillors on how to re-use and reflect the heritage of Langstone House in the new building. It was noted that the location of electricity points etc can be agreed at a later stage.</p> <p>b) <u>Arrangements for representation at Policy & Finance Advisory Group</u> was confirmed as follows: "Any individual councilor who wishes to attend the Policy & Finance Advisory Group and who isn't a member of the group will be welcome to do so and, at that specific meeting, will be able to speak and contribute to items on the agenda and to vote on recommendations that are put to Full Council." This will now be reflected in the final Council structure document.</p>

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	<p>c) <u>Closure of Holehird</u>: Council approved the proposal to write to Tim Farron, MP, in support of the petition and the approach to Leonard Cheshire to pause the closure plans.</p> <p>d) <u>Council agenda papers distribution</u>: Council agreed that the full public set of agenda papers should be distributed to SLDC and CCC Councillors to enable to better contribute to the meeting.</p> <p>e) <u>Windermere Christmas Celebration 2021</u>: Council agreed that the Clerk responds to Ben Berry confirming the Town Council's continued support for this event and expressing the hope that it will go ahead this year, but clearly that depends on the status of the country later in the year, with regards to the pandemic.</p> <p>f) <u>20MPH Campaign</u>: Cllr Greasley expanded further on the detail, drawing attention to the fact that the renewed campaign is aimed at residential "rat run" streets. It was agreed that this campaign should be kept in mind by the Town Council going forward and particularly as it starts to shape a Community Plan for the next decade. If this proposal is something that residents wish to see the Town Council taking forward, it could be included as a set of actions and deliverables in the Community Plan.</p> <p>Some councillors aired their concern about speeding throughout the area and felt that some action needed to be taken urgently. CCC Cllr Jim Bland highlighted that, if the Council proposes any action in this area, it needs to be concerted and organized properly with the involvement of the Highways Authority and police.</p>
14.	<p>General Power of Competence: The Council declared that it duly met the requirements of the General Power of Competence for the civic year 2021-22, namely: The clerk is qualified CiLCA and has attended the training course on the General Power; More than two thirds of councillors have been elected rather than co-opted or appointed.</p>
15..	<p>Invoice Payments: Council approved those items included on the Orders for Payment list which had been circulated with the agenda and in addition approved the following: EON Direct Debit for St Martin's Christmas Tree: £13.21 Healthmatic: Contactless installation - 9 units in 3 toilet facilities; £10,908.</p>

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16.	<p>Year End Accounts for financial year 2018-19: Council reviewed and approved the following statements:</p> <ul style="list-style-type: none">a) Fixed Asset Registerb) Risk Registerc) Internal Audit report 2020-21 (AGAR 3)d) Annual Governance Statement 2020-21 (AGAR 4)e) Accounting Statements 2020-21 (AGAR 5) <p>The Accounts will be made available for public inspection during the statutory period of Monday 14th June to Friday 23rd July 2021.</p>
17.	<p>Internal Audit 2021-22 The Town Council agreed the appointment of Mrs Margaret Lees as internal auditor for the forthcoming financial year at a charge of £250.</p>
18.	<p>Dates of Next Meetings: The following dates were noted. All meetings will commence at 7pm: Wednesday 19th May 2021: Planning sub-committee (Langstone House) Wednesday 9th June 2021: FULL COUNCIL CANCELLED Wednesday 23rd June 2021: Planning sub-committee (Langstone House) Thursday 1st July 2021: Policy & Finance Advisory Group (tbc) Wednesday 14th July 2021: Full Council (Marchesi Centre)</p>
	<p>The Mayor closed the business in public and the following item was considered in private session.</p>
19.	<p>Councillor Co-option: Council approved the co-option of Joanne Daley, proposed by Adrian Legge and seconded by Lisa Greasley, as Councillor to fill the vacancy caused by the resignation of Cllr Sandra Lilley in Bowness South ward.</p>
	<p>The meeting closed at 8.40pm</p>

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