



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Notes of the Policy & Finance Advisory Group Meeting held at Langstone House on 19th September 2024 at 7pm

Minute No:	
1.	Attendance, Apologies & Absence: <u>Advisory Group attendance:</u> (Chair) Mayor Christine Hallatsch, Lisa Greasley, Jenny Borer, Marina Davis, Kendra Kennedy, Beverley Cullen, John Saunders, Caroline Kearney, Kevin Heffernan. Other Town Councillor attendance: Cllr Adrian Legge Also, Sally Parkyn (Town Clerk), Apologies: Cllrs Fiona Poole, Deputy Mayor Sandra Lilley
2.	Notes of the meeting held on 25th July 2024: These were agreed.
3.	Sponsorship It was agreed to postpone discussion of the proposed sponsorship guidelines until the meeting on 28.11.24.
4.	Finances: a. Budget monitoring: no updates b. Budget for Nov 24: Recommendations to Full Council (9th October 2024): a) Councillors must submit costed proposals for the 2025-6 budget to the clerk by the end of October 2024. b) Advisory groups need to meet to look at their plans and current budget to determine the amount requested in the 2025-6 budget and submit the request to the clerk by the end of October. c) That the council not renew the Scribe subscription for 2025-6
5.	Grant applications NONE We are expecting one from the Food Bank. In the meantime I have offered to advertise on Facebook as donation both financial and of good have dropped "off a cliff" and they are supporting 24 for families which makes about 75 people.
6.	Allotments: Updated allotment holder's agreement to come back to Policy & Finance (P&F) in January to be approved in time to go out with the invoices in April 25 Recommendations to Full Council (9th October 2024): That the updated allotment holder's agreement to come back to P&F in January to be approved in time to go out with the invoices in April 25
7.	Christmas Lights The company that was selected to carry out the testing and installation has decided that the scope of the work is greater than they anticipated and they are unable to carry out the agreed work in the time available this year. Only part of the scheme could be completed this year. There is a second company that has got capacity but was more expensive. Recommendations to Full Council (9th October 2024):



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Notes of the Policy & Finance Advisory Group Meeting held at Langstone House on 19th September 2024 at 7pm

	That the Leader of the Winter Lights advisory group be delegated authority to agree the best deal in the time available with either or both companies, provided it can be carried out within the previously agreed budget keeping the full council informed via the Clerk.
8.	<p><u>Remembrance</u> Apart from ordering the Mayor’s wreath, most steps to enable the event to take place are now complete. Although various proposals relating to Remembrance have been agreed over the course of this year a specific vote to agree to organize the parade should be taken. <u>Recommendations to Full Council (9th October 2024):</u> That a vote to take over the running of the Remembrance Parade for 2024 be formally taken.</p>
9.	<p><u>War Memorial</u> In February 2022 a request was received from the Royal British Legion for the installation of two handrail the War Memorial flights of steps. Quotes were sought but only one contractor submitted a written quote and the quote from Steve Hicks was accepted. The installation never took place due to potential repairs for the culvert however as this is not imminent a decision to move forward with the project has been made. Due to the passage of time, a new quote will need to be agreed. <u>Recommendations to Full Council (9th October 2024):</u> That the new quote from Steve Hicks for the handrails be approved.</p>
10.	<p><u>Elleray Woods</u> The Wildlife Sculpture Trail had been successfully opened and the information shared via the website, social media and local press. The Elleray Woods and Orrest Head Advisory Group (EW&OHAG) had identified further tree work which was needed and had a suggestion for opening part of the section of the woodland adjacent to the lower track as a seating area. <u>Recommendations to Full Council (9th October 2024):</u></p> <ol style="list-style-type: none"> a) That a vote of thanks to the Town Steward and the Elleray Woods and Orrest Head Advisory Group (EW&OHAG) be minuted for the successful opening of the new Wildlife Sculpture Trail. b) That the EW&OHAG be authorised to spend up to their budget on tree work or other items. c) That EW&OHAG bring any needed items of expenditure that exceed the budget back to Full Council.
11.	<p><u>Toilets</u> This item was deferred until the Policy and Finance Meeting on 28.11.24.</p>
12.	<p><u>Facilities Office Replacement</u> Following the resignation of the Facilities Officer, in order to make recommendations about the future staffing structure of the Town Council and fully consider all the necessary information an additional Policy and Finance meeting is to be held on 24.9.24 at 6pm. The clerk will circulate Job descriptions, contract and current staff costs to all councillors but will not attend the meeting.</p>



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Notes of the Policy & Finance Advisory Group Meeting held at Langstone House on 19th September 2024 at 7pm

	<p><u>Recommendations to Full Council (9th October 2024):</u> The recommendations are to be taken from the additional Policy and Finance meeting on 24.9.24 in private session as it involves confidential matters.</p>
13.	<p><u>20mph, Speed indicator devices and welcome signs:</u> Clerk has chased up the request for the Westmorland & Furness speed indicator device and signage policy with the W&F Officer after they replied that they had a prior commitment so could not attend the A Board meeting. The officer has asked for meeting notes so that they could work together with what is decided with the LDNPA where possible. They have not responded regarding the policy request.</p> <p><u>Recommendations to Full Council (9th October 2024):</u> That Cllr Saunders carry out research and report to Council on Speed Indicator Devices for our Town.</p>
14.	<p><u>Longlands:</u> No developments with lease. The Section 25 notice is due to end 1st March 25. No response from Bowling Club Playground proposals continue to be obtained. Sutcliff are coming on 18th October 10:30am. Once that has been received Advisory group need to meet to look at all the designs and carry out a community consultation before going through a final tender process. Grant applications need to be applied for and a budget requested should further Council contributions be proposed.</p>
15.	<p><u>Langstone House:</u> Response from Sam Plum's PA saying they will be in touch regarding the possible use of the library.</p> <p><u>Recommendations to Full Council (9th October 2024):</u> That the council hold a private premeeting before Full Council in December to clarify their request regarding a replacement for Langstone House Council Chamber.</p>
16.	<p><u>Langrigge Play area:</u> Standing item. No developments.</p>
17.	<p><u>Possible Vote of no Confidence in the LDNPA:</u> Following the Vote of No Confidence in the LDNPA by Lakes Parish earlier in the year it was discussed whether a similar vote by W&BTC is an action councillors feel would be effective. However, following on from the previous meeting with the new CEO and LDNPA Officers and in view of the upcoming meetings between the LDNPA and Town Council it was felt that a recommendation at this time should not take place.</p> <p><u>Recommendations to Full Council (9th October 2024):</u> That a vote of no confidence in the LDNPA not be pursued at the current time.</p>



WINDERMERE & BOWNESS TOWN COUNCIL

Representing the interests of the communities of Windermere, Bowness and Troutbeck Bridge

Notes of the Policy & Finance Advisory Group Meeting held at Langstone House on 19th September 2024 at 7pm

18.	<p><u>Consultation:</u> The current stage of the Boundary Commission review into changes to the Westmorland and Furness Council wards is in its early stages and it was not felt that a submission by the Town Council at this time was needed.</p> <p><u>Recommendations to Full Council (9th October 2024):</u></p> <ul style="list-style-type: none">• That the Town Council waits to respond once the draft boundaries for the new Westmorland and Furness wards are proposed in 2025.• That Councillors who wish to respond at this time can do so as individuals.
19.	<p><u>Any other business:</u> A local resident had requested the Town Council's support for their proposal that a fully funded dedicated exhibition space be built at the Jetty Museum to house the Waterbird replica float plane and associated items.</p> <p><u>Recommendations to Full Council (9th October 2024):</u> That the Town Council give their support to the idea of putting a flying boat exhibition at the Jetty Museum.</p>
20.	<p><u>Date of Next Meeting:</u> <i>Tuesday 24th September 2024 at 6pm (Additional meeting)</i> <i>Thursday 28th November 2024 at 7pm.</i></p>